

Elton Parish Council

COUNCIL SUMMONS

Dear Member

You are HEREBY SUMMONED to attend a Meeting of the Council to be held in **ELTON COMMUNITY CENTRE, SCHOOL LANE, ELTON** on **MONDAY, 11 JANUARY 2016** at **7.00pm** for the purpose of transacting the business set out on the agenda below



Parish Clerk
4 January 2016

Members of the public and the press are welcome to attend for the "Part 1" section of the agenda. Any reports in "Part 2" contain confidential information and only Councillors and the Parish Clerk can be present.

If you have any general enquiries about the meeting, please contact: Pauline English, Clerk to the Parish Council (Tel: 0151 339 1405, e-mail: engy02@ntlworld.com).

AGENDA

1 APOLOGIES FOR ABSENCE

To receive apologies for absence

2 DECLARATIONS OF INTEREST

Councillors are reminded that, in accordance with the Code of Conduct, they should declare any personal interests they have in any matter to be considered at the meeting. The declaration should be made before the matter is considered or as soon as the Councillor becomes aware that a declaration is required. If the interest is a prejudicial one, this must be declared and the Councillor should withdraw from the meeting. It is the Councillor's responsibility to decide whether or not a matter should be declared, although the Clerk will offer advice on the interpretation of the Code if required.

3 OPEN FORUM

Members of the public are invited to raise issues not dealt with elsewhere on the agenda. The time allowed is at the Chairman's discretion. Members of the public may not take part in the meeting itself unless invited to do so by the Chairman, when Standing Orders will be suspended.

4 MINUTES

To confirm the Minutes of the Meeting of the Council held on 14 December 2015 as a correct record. **Enc A**

5 MATTERS ARISING FROM THE MINUTES

To update on any matters arising from the Minutes which are not dealt with elsewhere on the agenda.

6 PLANNING

(1) **Applications:**

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| 15/05164/FUL | Demolish existing side garage and erection of a single storey side extension at 80 School Lane, Elton, Chester, Cheshire CH2 4LN |
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(3) **Decisions:** To note any decisions made by Cheshire West and Chester Council since the last meeting of the Parish Council

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|--------------|---|
| 15/04689/FUL | Single Storey rear extension at 19 Hallfield Drive, Elton, Chester, Cheshire CH2 4PD - APPROVED |
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(4) **Decision Awaited:** To note any outstanding decisions

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|--------------|---|
| 15/04422/FUL | Erection of a dormer bungalow on land adjacent Meadow Bank, Ince Lane, Elton, Chester, Cheshire |
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| 15/04493/FUL | Single storey rear and side extension with alterations to front elevation at 5 Laurel Farm Court, Elton, Chester, Cheshire CH2 4RY |
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- (5) **Appeals:** An appeal has been lodged with the Secretary of State against the decision of CWaC to refuse to grant permission for the application set out below:

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|--------------|--|
| 15/01724/FUL | Construction of solar photovoltaic (PV) farm including the installation of solar panels and associated supporting structures, cabling, inverters, transformer, substations and internal access track and ancillary equipment, landscaping and temporary construction compound on land off Common Lane, Hapsford, Chester |
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The appeal will be determined on the basis of written representations. Any representations already submitted in relation to the original planning application will be considered by the Inspector but there is an opportunity to make further comments or modify/withdraw previous representations. Representations must be made by 25 January 2016.

7 HIGHWAYS AND PUBLIC RIGHTS OF WAY

Update on highway issues.

8 UPDATE REPORTS FROM MEMBERS

- (1) Police Update
- (2) Community Centre
- (3) Play Area / Parish Field / Jubilee Field
- (4) Encirc / Essar / CF Fertilisers
- (5) Protos
- (6) Frodsham Wind Farm
- (7) Thornton Science Park
- (8) Allotments
- (9) Website / Social Media
- (10) Parish Council/Police surgeries

9 CHESHIRE WEST AND CHESTER COUNCIL

CWaC currently have three active consultations which might be of interest to the Parish Council:

Review of Services for disabled children and young people aged between 0-25

Closing date: 31 January 2016

Cheshire West and Chester Council are reviewing how services can operate in a more joined up way without losing the specialist support that is needed and the elements of the services that are currently having a positive impact. An online questionnaire <http://surveys.cwric.org.uk/cwac/TakeSurvey.aspx?PageNumber=1&SurveyID=I20I872&Preview=true> is available.

Gypsy and Traveller Allocation Policy

Closing date: 7 February 2016

Consultation is currently being undertaken on a proposed Gypsy and Traveller Allocation Policy. The survey can be completed online using the following link http://www.cheshirewestandchester.gov.uk/your_council/consultations_and_petitions/council_consultations/gypsy_and_traveller_allocation.aspx or by printing off the questionnaire and posting it back to CWaC at Council Offices, 4 Civic Way, Ellesmere Port CH65 0BE.

Hackney Carriage and Private Hire Licensing Policy consultation

Closing date: 21 February 2016

CWaC is reviewing its policy for hackney carriages, private hire vehicles, drivers and private hire operators. The current policy is available on the CWaC website <http://www.cheshirewestandchester.gov.uk/pdf/HC%20PHV%20policy%20Amended%2017%20November%202015%20Web.pdf>. An online survey is available at <http://surveys.cwric.org.uk/cwac/TakeSurvey.aspx?PageNumber=1&SurveyID=II0Imo6&Preview=true>. Alternatively the questionnaire can be printed off and posted back to CWaC at Licensing consultation, The Licensing Team, 4 Civic Way, Ellesmere Port, CH65 0BE.

10 APPOINTMENT OF PARISH REPRESENTATIVES TO STANDARDS COMMITTEE

CWaC wish to appoint two Parish Representatives who may be consulted when a complaint is made about the conduct of a member of a local council in the borough. More than two applications have been made to take on this role and the Parish Council has, therefore, been invited to vote for two CWaC Standards Parish Representatives. Further information on the candidates will be available before the meeting.

11 FINANCE

- (1) **Budget 2016-17:** To receive the report of the Finance Working Group relating to the budget and precept for 2016-17 (to be circulated separately)
- (2) **Payments:** To approve the payment of salaries, expenses and invoices for goods received and services rendered
- (3) **Receipts:** To note any receipts
- (4) **Balances:** To note the balance in the bank
- (5) **Risk Assessment:** To consider and approve the assessment of financial and other risks facing the Parish Council in 2016-17 and the means of dealing with them (to follow).
- (6) **Internal Audit:** To approve the appointment of Nigel Parton, Hollytree Accounting Services, as the internal auditor for the 2015-16 audit.
- (7) Any other finance issues

12 ISSUES RAISED BY COUNCILLORS

To consider any items of business raised by Councillors

13 DATE OF NEXT MEETING

Monday, 8 February 2016 at 7pm at Elton Community Centre