



**ELTON  
PARISH COUNCIL**

Minutes of the meeting of the Parish Council held on Monday 13 February 2017 in Elton Community Centre

**Present:** Councillors Tony Mills (in the chair), Ruth Ackroyd, Ryan Cash, Colin Crispin, Martin Dickinson, Margaret Lockhart, Ian Miller, Pauline O'Reilly, Ron Reading and Maureen Wilson

**In Attendance:** Pauline English (Parish Clerk), Dawn Taylor, Cheshire & Warrington Traveller Team Manager, PCSO Sue Kears

**17.15 APOLOGIES FOR ABSENCE**

None

**17.16 DECLARATIONS OF INTEREST**

Councillors Dickinson and Miller declared an interest in Minute 17.22(2) as they were Trustees of the Community Centre.

**17.17 OPEN FORUM**

The Parish Council welcomed Dawn Taylor, Cheshire & Warrington Traveller Team Manager, to give an update on issues relating to travellers in the area. She confirmed that the permission for Prevan Place was for one permanent pitch and one temporary pitch for three years. Any other caravans must leave the site. The ownership of the land to the side of Prevan Place was unknown. The land to the front was thought to be highway verge and if this proved to be the case then the removal of the planting would be enforced. Cheshire West & Chester Highways had given permission for a small sign to be erected in the grass verge in front of the stables on the corner, which had permanent planning permission.

Injunctions were to be served on all unauthorised sites in the Helsby and Frodsham area including Little Meadow on the A5117 where there were concerns about the number of caravans on the site and the poor access onto the A5117. Alternative pitches had been offered but these had been refused. Plans were being made with Cheshire Police for a removal day. Dawn would do a risk assessment for this exercise which she would share with the Parish Council. The local schools would be informed. It was noted that the Winsford site was full and there was one pitch available on the Ellesmere Port site. Dawn would send an update.

**17.18 VACANCY FOR A COUNCILLOR**

An application had been received from Mr Ron Reading of Willow Grove, Elton to fill the remaining vacancy on the Parish Council and it was resolved that he should be co-opted onto the Council with immediate effect.

**17.19 MINUTES**

The Minutes of the Meetings of the Council held on 9 and 16 January 2017 were confirmed as a correct record.

**17.20 PLANNING**

(1) **Applications** received for consideration and comment: None received

(2) **Decisions** made by Cheshire West and Chester Council since the last meeting – none notified

(3) **Awaiting Decision:**

16/03295/FUL	Four one bed apartments within a two storey building on land adjacent to 24 Whitefields, Elton, Chester, Cheshire
16/05126/FUL	Construction of a drive through kiosk and associated roadworks on land fronting Shell Petrol Filling Station, Hapsford Interchange, Elton, Chester

(4) **Notification** of work by statutory undertakers

17/00416/DSM	Removal of existing PCP shell and replacement with larger capacity shell - DSLAM Cabinet at corner of Parkland Drive/Ince Lane, Elton, Chester, Cheshire
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## **17.21 HIGHWAYS AND PUBLIC RIGHTS OF WAY**

The proposals to make an Order to introduce a 50mph speed limit on Pool Lane, Elton from its junction with A5117 to its junction with Oil Sites Road, and a 40mph speed limit on from its junction with Oil Sites Road to a point outside Ince Village Hall, were currently being advertised with comments requested by 3 March.

A 20mph speed limit had been introduced on School Lane between its junctions with Parkland Drive and Ince Lane, and covering the entire lengths of Dairy Bank, The Courtyard, Ryecroft, Farmdale Drive, Glendale Avenue, Glebecroft Avenue, Whitefields and Brackendale.

## **17.22 UPDATE REPORTS FROM MEMBERS**

- (1) Police: The Speed Awareness Day, with which six volunteer Special Constables had been involved as well as PCSO Sue Kears and Councillor Lockhart, had been successful. At one stage there had been a queue of cars with one officer checking the Police National Computer (PNC) and another writing up tickets. On Ash Lane five tickets had been issued for speeding, two for not wearing a seat belt and one for using a mobile phone. A caged football event was to be held in the Church Hall car park on 22 February. All ages would be welcome. There would also be activities in the Church Hall. The event would be advertised widely. On 31 January Sue was meeting with Sharon Marshall from CWaC regarding a "Let's Walk" campaign which would encourage children to walk to school. The children would be involved in making a contract with their parents not to drive too fast. The groups of boys on bikes riding into the oncoming traffic was still happening. They were usually dressed in dark clothing and had no lights on the bikes, and they were also riding on the pavements which was causing problems for pedestrians. They had been spoken to and Sue would monitor the situation. Sue was now using the Church Hall as a base and would be available for people to speak to during her shift hours. When the weather improved she would get a bike to ride around the village. She also reported that the new Beat PC would be very proactive when he returned to his duties following a period of sick leave.
- (2) Community Centre: Councillor Wilson reported that the Community Centre were still trying to recruit new Trustees. The current three Trustees all worked full time so it was difficult for people to book the facilities. Quotes were being sought for the front door and the second phase of the grant from Essar would be requested to pay for this. The legal situation regarding the employment of the cleaner was being clarified. Cheshire Community Action were offering advice and support.
- (3) Play Area / Parish Field / Jubilee Field: A brochure for disabled swings was awaited. A meeting was to be arranged with Sarah Dobbins (CWaC) regarding funding for work on the Parish field. The contractor hired to do the clearance work on the Jubilee field had promised that the work would be done before the end of February. The cost would be in the region of £1,400/£1,500. Once it had been flattened this would provide a better view of what was being dealt with. Councillor Dickinson asked for seven days notice before the contractor started the work.
- (4) Encirc / Essar / CF Fertilisers: There was a new team operating at Encirc and they were setting up a fund for charities. Councillor Mills suggested that they make it a Community Benefit Fund and this was being considered. Both Elton and Dunham on the Hill schools were being involved in a woodland project. A meeting was being held with Ian Cotton of Essar the following morning. No meeting had yet been arranged by CF Fertilisers.
- (5) Protos: Councillor Mills had been invited to attend the official opening. A meeting had been arranged on 22 February when there would be an end of year report on the Community Benefit Fund. It had been confirmed that £30,000 would be available in 2017-18 and that the Parish Council could apply.
- (6) Frodsham Wind Farm: It was confirmed that a Community Benefit Fund of £120,000 was available, although this was to be shared between several Parish Councils.

- (7) Thornton Science Park: Everything was very low key at present, with things happening behind closed doors.
- (8) Allotments: The appointment of a new Chairman was to be deferred until April when the next meeting was to be held. The Parish Council was asked to confirm that the hedge could be cut, and this was agreed.
- (9) Website / Social Media / Newsletter: Councillor Cash was in discussion with Tim Igoe, the Parish Council's webmaster, and had asked whether it would be possible to have a facebook feed on the website, whether it would be possible for the Parish Council to take over the uploading of the news to the site and what difference that would make to the cost. A further report would be made at the next meeting. It was agreed, after some discussion, that the Newsletter should be published quarterly in future.
- (10) Parish Council and Police Surgeries: The Parish Council surgery was receiving a lot of complaints about dog mess and Councillor Lockhart would contact the Dog Warden for advice. Elton had more than the average number of waste bins.
- (11) Elton Ward Partnership meeting: The next meeting was scheduled for Tuesday 14 February at 6.30pm at the Community Centre.

### 17.23 CORRESPONDENCE

- (1) **Audit and Transparency Training:** ChALC, in conjunction with DCK Beaver Ltd, were running an Audit & Transparency training session on Monday 13 March in Middlewich. The cost for the full day was £60 (£45 for the half day sessions). It was agreed that the Clerk should attend. Councillor Wilson also expressed interest but had another commitment that day.
- (2) **Publications:** Clerks and Councils Direct – January 2017

### 17.24 RISK ASSESSMENT

The risk assessment for 2017-18 was approved.

### 17.25 FINANCE

- (1) **Report of Finance Working Group:** The Finance Working proposed that the Clerk's salary for 2017-19 should be based on SCP24 of the revised NJC salary scales notified by NALC/SLCC in May 2016. The new hourly rate would be £11.415.

- (2) **Receipts and Payments:**

Method		Amount
BACS	Staff costs	1,034.53
S/O	Igoe – website hosting fee	6.99
Chq 83	Jack's Home and Garden – Street Orderlies' sundries	7.20
BACS	Igoe – uploading to website	15.00
BACS	Elton Community Centre – Room Hire	200.00
BACS	Morris & Co – Payroll processing charge	97.74
BACS	Cheshire West & Chester Council – contribution to Xmas lighting	476.50
BACS	Parish Clerk – expenses	57.26
Chq 84	A Mills - Christmas Tree lights	26.99

No income had been received

- (3) **Balance** as at 13 February 2017 £43,804.36

### 17.26 ISSUES RAISED BY COUNCILLORS FOR INFORMATION OR FUTURE ACTION

No issues raised

### 17.27 DATE OF NEXT MEETING

Monday 13 March 2017 at 7.00pm at Elton Community Centre