

Elton Parish Council

COUNCIL SUMMONS

Dear Member

You are HEREBY SUMMONED to attend a Meeting of the Council to be held in **ELTON COMMUNITY CENTRE, SCHOOL LANE, ELTON** on **MONDAY 8 FEBRUARY 2016** at **7.00pm** for the purpose of transacting the business set out on the agenda below.



Parish Clerk
1 February 2016

Members of the public and the press are welcome to attend for the “Part 1” section of the agenda. Any reports in “Part 2” contain confidential information and only Councillors and the Parish Clerk can be present.

If you have any general enquiries about the meeting please contact Pauline English, Clerk to the Parish Council (Tel: 0151 338 1405; Mob: 07890 140412; email: engy02@ntlworld.com)

AGENDA

1 APOLOGIES FOR ABSENCE

To receive apologies for absence

2 DECLARATIONS OF INTEREST

Councillors are reminded that, in accordance with the Code of Conduct, they should declare any personal interests they have in any matter to be considered at the meeting. The declaration should be made before the matter is considered or as soon as the Councillor becomes aware that a declaration is required. If the interest is a prejudicial one, this must be declared and the Councillor should withdraw from the meeting. It is the Councillor's responsibility to decide whether or not a matter should be declared, although the Clerk will offer advice on the interpretation of the Code if required.

3 OPEN FORUM

Members of the public are invited to raise issues not dealt with elsewhere on the agenda. The time allowed is at the Chairman's discretion. Members of the public may not take part in the meeting itself unless invited to do so by the Chairman, when Standing Orders will be suspended.

4 MINUTES

To confirm the Minutes of the Meeting of the Council held on 11 January 2016 as a correct record.

5 MATTERS ARISING FROM THE MINUTES

To update the Council on any matters arising from the Minutes which are not dealt with elsewhere on the agenda.

6 PLANNING

(1) **Applications:** None received

(2) **Decisions:**

15/05164/FUL	Demolish existing side garage and erection of a single storey side extension at 80 School Lane, Elton, Chester, Cheshire CH2 4LN – APPROVED
15/04493/FUL	Single storey rear and side extension with alterations to front elevation at 5 Laurel Farm Court, Elton, Chester, Cheshire CH2 4RY – APPROVED
15/04422/FUL	Erection of a dormer bungalow on land adjacent Meadow Bank, Ince Lane, Elton, Chester, Cheshire - APPROVED

7 HIGHWAYS AND PUBLIC RIGHTS OF WAY

- (1) Parking outside Elton Primary School
- (2) Update on any current highway or public rights of way issues.

8 UPDATE REPORTS FROM MEMBERS

- (1) Police
- (2) Community Centre
- (3) Play Area / Parish Field / Jubilee Field
- (4) Encirc / Essar / CF Fertilisers
- (5) Protos
- (6) Frodsham Wind Farm
- (7) Thornton Science Park
- (8) Allotments
- (9) Website / Social Media
- (10) Parish Council and Police Surgeries

9 CORRESPONDENCE

- (1) **Community Infrastructure Levy:** The Community Infrastructure Levy (CIL) is a planning charge on new development that can be used by Local Authorities to help deliver infrastructure to support the development of their area. Cheshire West & Chester Council has produced a Preliminary Draft Charging Schedule (PDCS) for the proposed introduction of CIL. This sets out the level of CIL charge which is considered to be viable in different parts of the borough. It is proposed that the charge will apply to new housing developments and new retail developments in certain areas. An initial draft Regulation 123 list has also been prepared setting out the potential infrastructure types and projects to be funded through CIL. Comments are invited on the PDCS and accompanying documents by 5pm on Friday 11 March 2016. A copy of the Preliminary Draft Charging Schedule and initial draft Regulation 123 list can be viewed during normal office hours at Cheshire West and Chester Customer Service Centres at The Forum Office, Chester; Ellesmere Port Customer Service Centre, Ellesmere Port Library; Frodsham Library and Integrated Services; Neston Library; The Arcade, Northwich; Wyvern House, Winsford and all public libraries and documents can be viewed on the Council's website at: <http://consult.cheshirewestandchester.gov.uk/portal/other/cil/pdcs>
- (2) **Community Pride Competition:** Awards are being offered in the following categories:

Award	Deadline for submission of application
Best Community Initiative	13 April 2016
Best Community Newsletter	11 March 2016
Best Community Website	11 March 2016
Best Kept Village	11 March 2016
Community Safety	11 March 2016
Community Spirit	11 March 2016
Working with or by Young People	13 April 2016
Cheshire Rural Womens' Award	13 April 2016

- (3) **Publications:** Clerks and Councils Direct – January 2016

10 FINANCE

- (1) **Payments:**

Cheque/BACS	Payee	Amount
63	Morris & Co – Payroll for quarter ended 5 January 2016	93.60
64	1 st Ince & Elton Scouts – Delivery of Newsletter	100.00
S/O	Igoe-Website Hosting	6.99
S/O	Staffing Costs	836.48
BACS	HMRC – Income Tax	149.00
BACS	Parish Clerk-expenses	tbc

- (2) **Receipts:** None
- (3) **Balance:** Balance in bank at 1 February 2016 - £40,879.53
- (4) **Selection of External Auditor:** The Local Audit & Accountability Act 2014 closed the Audit Commission and established new arrangements for the accountability and audit of local public bodies in England, including parish and town councils. From 1 April 2017 the Act requires smaller councils to appoint a new external auditor through a "Sector Led Body" (SLB) or to opt out of these arrangements and appoint their own external auditor. The Local Audit (Smaller Authorities) Regulations 2015 enabled the establishment of a sector-led, collective procurement body to appoint auditors and manage audit contracts. The National Association of Local Councils (NALC), the Society of Local Council Clerks (SLCC) and the Association of Drainage Authorities (ADA), supported and funded by the Department for Communities and Local Government (DCLG), have established an SLB to appoint auditors for smaller authorities and a tender process will be completed by the end of September 2016. Smaller authorities are automatically opted in to the new body and will have an auditor procured for them for a period of five years. A small fee will be charged to cover the whole five year period. However, the Council may decide to opt out and this must be done through a formal resolution. Authorities who wish to opt out must make their own arrangements by establishing an Auditor Panel who will follow a statutory process (set out in regulations) for appointing an auditor by 31 December 2016. If a council opts out but does not appoint an auditor by this date, one will be appointed for them, and the cost of such an appointment will be higher than that charged to authorities using the SLB. The Parish Council is recommended to opt in to the new arrangements and to allow the SLB to procure an auditor with effect from 1 April 2017.

11 ISSUES RAISED BY COUNCILLORS

12 DATE OF NEXT MEETING

Monday 14 March 2016 at 7.00pm at Elton Community Centre