



# ELTON PARISH COUNCIL

## COUNCIL SUMMONS

Dear Member

You are **HEREBY SUMMONED** to attend an Extraordinary Meeting of the Council to be held in **ELTON COMMUNITY CENTRE** on **MONDAY, 23 JULY 2018** at 7.00pm for the purpose of transacting the business set out on the agenda below.

Parish Clerk  
17 July 2018

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**Members of the public and the press are welcome to attend for the “Part 1” section of the agenda. Any reports in “Part 2” contain confidential information and only Councillors and the Parish Clerk can be present.**

If you have any general enquiries about the meeting, please contact Pauline English, Clerk to the Parish Council (Tel: 0151 339 1405, Mob: 07890 140412, email: [engy02@ntlworld.com](mailto:engy02@ntlworld.com))

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## AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**
3. **PUBLIC SPEAKING TIME**
4. **MINUTES**
5. **INTERNAL AUDITOR'S REPORT**  
The internal audit of the accounts for 2017-18 has been carried out by Dotty about Accounts. A copy of the accounts is enclosed, and the internal auditor's report is attached. The Parish Council is recommended to receive the report and note the comments made.
6. **ANNUAL GOVERNANCE STATEMENT**  
The Parish Council must read each statement and decide whether it has complied with it or not. If not, an explanation why not must be provided.
7. **ANNUAL ACCOUNTING STATEMENTS:**  
The form for submission to the external auditor (AGAR) has been completed and is ready for signature. Due to the difficulties in producing the AGAR the period for submission has been extended by PKF Littlejohn, the external auditors, to 6 August 2018.
8. **ISSUES RAISED BY MEMBERS**
9. **DATE AND TIME OF NEXT MEETING**  
Monday 10 September 2018 at 7.00pm in Elton Community Centre