

Elton Parish Council

COUNCIL SUMMONS

Dear Member

You are HEREBY SUMMONED to attend the Annual Meeting of the Council to be held in **ELTON COMMUNITY CENTRE, SCHOOL LANE, ELTON** on **MONDAY 8 MAY 2017** at **7.00pm** for the purpose of transacting the business set out on the agenda below.



Parish Clerk

3 May 2017

Members of the public and the press are welcome to attend for the "Part 1" section of the agenda. Any reports in "Part 2" contain confidential information and only Councillors and the Parish Clerk can be present.

If you have any general enquiries about the meeting please contact Pauline English, Clerk to the Parish Council (Tel: 0151 338 1405: Mob: 07890 140412: email: engy02@ntlworld.com)

AGENDA

1 ELECTION OF CHAIRMAN

2 APPOINTMENT OF VICE-CHAIRMAN

3 APOLOGIES FOR ABSENCE

4 DECLARATIONS OF INTEREST

5 OPEN FORUM

6 MINUTES: 10 April 2017 – copy enclosed

7 FINANCE

(1) **Payments, Receipts and Balance**

(2) **Approval to use of BACS payments:** The Legislative Reform (Payments by Parish Councils, Community Councils and Charter Trustees) Order 2014 provided the opportunity for Parish Councils to make payments by BACS transfer provided such payments were authorised by the Parish Council. A resolution to continue to make payments by BACS is required annually and the Council is recommended to approve such a resolution for 2017-18.

8 ANNUAL GOVERNANCE STATEMENT: Copy enclosed

9 ACCOUNTING STATEMENTS: Copy enclosed

10 REVIEW OF STANDING ORDERS, FINANCIAL REGULATIONS, POLICIES AND PROCEDURES

These are available on the Parish Council's website. It is suggested that a small Working Group is appointed to review these documents and advise the Parish Council on any changes needed.

11 PLANNING

(1) **Applications Received** for consideration and comment: None

(2) **Decisions** since the last meeting of the Parish Council:

17/00785/FUL	Two storey side extension at 33 Ryecroft, Elton, Chester, Cheshire CH2 4LR – APPROVED
17/00455/FUL	Proposed Single Storey Extension to front of dwelling at 53 Parkland Drive, Elton, Chester, Cheshire CH2 4PG - APPROVED

(3) **Notifications:**

17/01734/DSM	Installation of 1no. equipment cabinet plus minor ancillary works (Your ref: CHE103 - ELTON SHOPPING PRECINCT) on land adjacent to 11 Elton Shopping Precinct, Ince Lane, Elton, Chester CH2 4QB
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12 HIGHWAYS AND PUBLIC RIGHTS OF WAY

13 REPRESENTATION ON OUTSIDE BODIES/RESPONSIBILITY FOR AREAS OF WORK

To appoint Councillors to represent the Parish Council on the following organisations

- (1) Protos Community Forum
- (2) Frodsham Wind Farm Local Liaison Committee
- (3) Elton Community Centre
- (4) Encirc
- (5) Essar
- (6) CF Fertilisers
- (7) Thornton Science Park
- (8) Elton Allotments

To agree areas of responsibility for the year 2017-18:

- (9) Finance Working Group
- (10) Planning Working Group
- (11) Police Liaison
- (12) Website / Social Media / Newsletter
- (13) Liaison with Doctors' Surgery
- (14) Parish Council / Police Surgeries
- (15) Play Area / Parish Field / Jubilee Field
- (16) Shops
- (17) Any other organisations

14 UPDATE REPORTS FROM MEMBERS

- (1) Protos
- (2) Frodsham Wind Farm
- (3) Elton Community Centre
- (4) Encirc / Essar / CF Fertilisers
- (5) Thornton Science Park
- (6) Allotments
- (7) Police / Parish Council and Police Surgeries
- (8) Website / Social Media / Newsletter
- (9) Play Area / Parish Field / Jubilee Field
- (10) Shops

15 ISSUES RAISED BY COUNCILLORS FOR INFORMATION OR FUTURE ACTION

16 DATE OF NEXT MEETING

Monday 12 June 2017 at 7.00pm at Elton Community Centre