



# ELTON PARISH COUNCIL

## COUNCIL SUMMONS

Dear Member

You are HEREBY SUMMONED to attend a Meeting of the Council to be held in **ELTON COMMUNITY CENTRE** on **MONDAY, 10 SEPTEMBER 2018** at 7.00pm for the purpose of transacting the business set out on the agenda below.

Parish Clerk  
3 September 2018

**Members of the public and the press are welcome to attend for the “Part 1” section of the agenda. Any reports in “Part 2” contain confidential information and only Councillors and the Parish Clerk can be present.**

If you have any general enquiries about the meeting, please contact Pauline English, Clerk to the Parish Council (Tel: 0151 339 1405, Mob: 07890 140412, email: [engy02@ntlworld.com](mailto:engy02@ntlworld.com))

## AGENDA

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

**3. CO-OPTION OF COUNCILLOR(S)**

The vacancy for two councillors has been advertised and one application has been received from Mr Nigel Goodliffe. Mr Goodliffe has completed an application form, the contents of which will remain private and confidential as they contain information relating to that person that the Parish Council believes it would not be in the public interest to divulge. It is proposed that Mr Goodliffe be co-opted with immediate effect.

**4. PUBLIC SPEAKING TIME**

**5. MINUTES**

To confirm the minutes of the meetings held on 9 and 23 July 2018 as a correct record.

**6. FINANCE**

(1) To note/approve payments made in July and August:

**July: Expenditure**

13.07.18	ITC Cleaning – remove graffiti from play equipment	100.00
13.07.18	PlandMS – Monthly Play Area Inspection	48.00
13.07.18	AJE – clearing weeds etc from Allotments	250
13.07.18	Cllr M Wilson – expenses	63.45
13.07.18	Staff Costs	957.25
15.07.18	Igoe – Website hosting	6.99
16.07.18	Dotty about Accounts – Internal Audit	132.00
19.07.18	Mrs P English – expenses prior to appointment as Parish Clerk	402.97
20.07.18	D/D Peninsula Business - HR advisers – monthly fee – June 2018	131.56
23.07.18	D/D Peninsula Business monthly fee – July 2018	131.56
23.07.18	Chester Voluntary Action – M Wilson training	15.00
23.07.18	Countrywide – 2 <sup>nd</sup> instalment Grounds Maintenance	562.28
	Total July	2,801.06

**Income**

24.07.18	Elton Gardeners' Association-Water charges refund	14.50
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**August: Expenditure**

01.08.18	ITC Cleaning-removal of graffiti from play equipment	85.00
01.08.18	Councillor Crispin-expenses	27.00
09.08.18	Morris & Co.-payroll admin quarterly payment	97.74
10.08.18	Drain Jetting Services-clearing blocked drains	450.00
15.08.18	Igoe-website hosting	6.99
15.08.18	Staff Costs	1,019.81
15.08.18	Countrywide-Grounds maintenance monthly fee	562.28
16.08.18	Councillor Crispin – expenses	33.75
17.08.18	HMRC-Income Tax	177.20
20.08.18	ChALC – Training costs – x4 Councillors	140.00
22.08.18	Peninsula Business services – monthly fee	131.56
23.07.18	Rowlinsons Solicitors – Scout Hut Lease	603.60
30.08.18	ChALC – Affiliation fee	998.64

**Income**

08.08.18	HMRC-Repayment of VAT	1,031.65
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Balance in bank as at 3 September - £55,301.63

- (2) To consider the report of the Finance Working Group (attached) and approve any necessary action.

**7. PLANNING****(1) Applications:**

18/02938/S73	Variation of condition 1 (approved plans) on 03/00034/S73 at Orchard Park Caravan Park Elton Chester Cheshire
18/02443/HAZ	Modifications of conditions attached to hazardous substance consent 12/00056/HAZ at South Site Stanlow Refinery Oil Sites Road Ellesmere Port Cheshire CH65 4EN

**(2) Decisions made by CWaC since the last meeting of the Parish Council**

18/02044/S73	Variation of conditions 2 (plans) and 3,4,6,8,9,10,14 and 19 (to allow demolition to ground level) of planning permission 16/05321/FUL at Elton Green Service Station Shotwick-Frodsham Road Elton Chester Cheshire CH2 4LD – APPROVED
18/01543/S73	Removal of condition 13 (railway line into the site) of planning permission 16/03074/FUL (Energy for Waste Facility) at Plot 8 Ince Resource Recovery Park Grinsome Road Ellesmere Port Cheshire – REFUSED
18/00337/S73	Variation of Conditions 4, 9 and 10 on Planning Application 13/04187/WAS (Construction of an anaerobic digester (AD) facility, associated reception and product storage tanks, weighbridge and conversion of an existing building) at Holme Farm Marsh Lane Ince Chester Cheshire CH2 4NR - APPROVED

**8. HIGHWAYS & RIGHTS OF WAY**

To consider any issues relating to highways and rights of way that have been brought to the Parish Council's attention since the last meeting.

**9. POGO'S WOOD**

It has been brought to the Parish Council's attention that there has been a substantial amount of fly tipping on this site, including both green and construction-type waste. The land is currently unregistered and the site was previously cleared by CWaC in the hope that the Parish Council would take over responsibility for it. The Parish Council has some concerns about the ongoing costs of taking over responsibility for maintaining this site.

**For decision:** Whether the Parish Council should take over responsibility for Pogo's Wood and register the land with the Land Registry as belonging to Elton Parish Council.

**10. REALLOCATION OF DUTIES**

As a result of the resignation of Councillor Lockhart, it is necessary to reallocate her duties to other Councillors. Her duties were:

Organisation	Representative	Representative
Elton Community Centre	Margaret Lockhart	
CF Fertilisers	Margaret Lockhart	Ron Reading

Encirc	Maureen Wilson	Margaret Lockhart
Essar	Maureen Wilson	Margaret Lockhart
Police Liaison	Margaret Lockhart	
Parish Council Weekly Surgeries	Margaret Lockhart	
Finance	Maureen Wilson	Ian Miller, Margaret Lockhart
Dog Walking Area	Margaret Lockhart	

Mrs Lockhart has indicated her willingness to retain her role as Police liaison, subject to providing a personal or written report for each Parish Council meeting.

## 11. UPDATE REPORTS

- (1) Allotments
- (2) CF Fertilisers
- (3) Elton Community Centre
- (4) Encirc
- (5) Essar
- (6) Parish Field
- (7) Play Area
- (8) Police
- (9) Protos: The planning application at Ince has been put on hold until the outcome of the Ellesmere Port appeal is known. It has been decided that the meeting in October will go ahead without Professor Rutter. He will be asked to attend a future meeting when the situation about the Igas application is known. The date for the next meeting of the Protos Community Forum will be 10 October at Elton Community Centre at 7.00 pm.
- (10) Shops
- (11) Surgeries
- (12) Social Media / Newsletter
- (13) Thornton Science Park

## 12. PARISH COUNCIL WEBSITE

To note progress

## 13. CWaC COUNCIL TAX EMPTY HOMES PREMIUM CONSULTATION

CWaC are proposing to increase the Council Tax premium charged to properties that have been empty and largely unfurnished for more than two years from 50% to 100% with effect from 1 April 2019 in the belief that this will help to increase the amount of available housing stock in the borough and will help to meet the target set out in the Borough's Empty Homes Strategy to bring 900 empty homes back into use over a five year period to 2021. Residents are being asked for their views on this proposal and on other potential changes that could be made in the future.

The consultation period is from 1 August 2018 to 24 October 2018. For further details see [http://inside.cheshirewestandchester.gov.uk/get\\_involved/consultations/council\\_tax\\_empty\\_homes\\_premium\\_consultation](http://inside.cheshirewestandchester.gov.uk/get_involved/consultations/council_tax_empty_homes_premium_consultation)

## 14. CWaC TRAVELLER DEVELOPMENT PLAN

CWaC are preparing a Traveller Development Plan Document (DPD) which will identify sites to meet the need for Gypsy, Traveller and Travelling Showpersons' accommodation in the area. The first stage in preparing the DPD is the 'Issues' consultation, which asks for the views of stakeholders and interested parties about the approach to site selection. As part of the consultation there is also a call for sites, which invites respondents to provide details of any sites that might be suitable for Traveller accommodation. The consultation will take place between 16 July and 5 October. All documents can be viewed online at

[https://consult.cheshirewestandchester.gov.uk/portal/cwc\\_ldf/traveller/traveller\\_issues](https://consult.cheshirewestandchester.gov.uk/portal/cwc_ldf/traveller/traveller_issues)

Comments can be submitted online at the above link, by email to

[planningpolicy@cheshirewestandchester.gov.uk](mailto:planningpolicy@cheshirewestandchester.gov.uk) or by post to Planning Policy team, Cheshire West and Chester Council, 4 Civic Way, Ellesmere Port CH65 0BE

## 15. GOVERNMENT SHALE GAS EXPLORATION AND PRODUCTION PLANNING CONSULTATIONS

Two consultations are currently taking place to which you may wish to respond either individually or as a Parish Council. The Government has expressed the intention (link 1 below) to make exploratory shale gas well pads a Permitted Development Right (typically used hitherto for minor home extensions and temporary small construction) thus obviating the requirement for planning permission and (link 2 below) to bring shale gas production into the National Strategic Infrastructure

Project regime, so removing planning applications from local control at county level to a central government departmental inspectorate, leading to the compulsory acquisition of land.

Link 1: <https://www.gov.uk/government/news/ministers-seek-views-on-shale-planning-reforms>

Link 2: <https://www.gov.uk/government/consultations/inclusion-of-shale-gas-production-projects-in-the-nationally-significant-infrastructure-project-nsip-regime>

**16. ChALC ANNUAL MEETING**

The Annual Meeting of ChALC will be held on Thursday 25 October 2018 at 7.00pm in Middlewich Civic Hall, Civic Way, Middlewich CW10 9AS. Refreshments will be served from 6.00pm. Motions for discussion at the meeting need to be submitted by Friday 14 September 2018.

**17. DATE AND TIME OF NEXT MEETING**

Monday 8 October 2018 at 7.00pm in Elton Community Centre