



Minutes of the of the Parish Council meeting held on 14 December 2020 at 7.00pm in Elton Community Centre.

**PRESENT:** Cllrs Steve Serna (Chair), Andy Canham (Vice Chair), Pauline O'Reilly, Lynne William, Christine Leith, Stephen Garrity and Maureen Wilson.

**20.185 APOLOGIES FOR ABSENCE**

Denise Crosswaite and Margaret Parker

**20.186 DECLARATIONS OF INTEREST**

None.

**20.187 PUBLIC SPEAKING**

None.

**20.188 MINUTES**

The minutes of the meetings held on 16 November 2020 were proposed as a true record of events by Cllr Wilson and seconded by Cllr O'Reilly and were subsequently approved unanimously. The minutes of the meeting held on 30 November 2020 were proposed as a true record of events by Cllr Wilson and seconded by Cllr O'Reilly and were subsequently approved unanimously.

**20.189 PLANNING**

(1) **Applications** received by CWAC since the last meeting of the Parish Council

20/04187/FUL	Encirc Glass Ltd Ash Road Elton Chester CH2 4LF - Erection of an Effluent Treatment Plant – <b>Noted</b> Discussion regarding location. Residents had not raised concerns with Parish Councillors so Parish Council could not object. The Chair agreed to put the information onto the Parish Council website.
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(2) **Decisions** made by CWAC since the last meeting of the Parish Council - **Noted**

20/01064/FUL	Hatton House Ince Lane Elton Chester CH2 4LU - Single storey extension (under a glass roof) – Approved - <b>Noted</b>
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(3) **Appeals** made to CWAC since the last meeting of the Parish Council

None	<b>Noted</b>
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(4) **Appeals** made to the Planning Inspectorate since the last meeting of the Parish Council

None	<b>Noted</b>
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(5) **Decisions** made by the Planning Inspectorate since the last meeting of the Parish Council

None	<b>Noted</b>
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(6) Matters before the Planning Committee

None	<b>Noted</b>
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## 20.190 CHAIR REPORT

The Chair wished everyone a happy Christmas and said he hoped 2021 would be a better year. He congratulated Cllr O'Reilly for organising the santa convoy and said by all the comments he had heard it had given an uplifting feeling and appreciation from the residents. The Chair also thanked all those involved – well done everyone!

## 20.191 POLICE REPORT

PCSO Lauren Davies sent her apologies for tonight's meeting. Margaret Lockhart is Cheshire Constabulary's liaison officer and has also sent her apologies for this evening. The Chair read out the Police report. Notable incidents reported to Police this last month are:-

The PCSO has deployed the speed gun on a number of occasions over the last month along Ash Road. This is an enforceable site and there does seem to be high figures of speeding vehicles. More than 10 in each 1 hour period. The PCSO will continue to deploy here to try and reduce speeds.

Ongoing issues with antisocial behaviour in the village, with some instances of criminal damage. The PCSO urges any member of the community who witness such acts to please contact Police on 101 or 999 in an emergency. Police hear a lot more through community members from private groups on social media the Police do not have access to. If things are reported officially this will allow Police a greater opportunity to deal accordingly there and then. Police are continuing to work with schools on this element and hope that incidents do reduce. The PCSO has attended at the Community Centre last week and removed a box full of used gas canisters - regular patrols here will continue.

There was an incident last week whereby a rear windscreen of a car was smashed whilst the vehicle was parked in the village. The PCSO will see if there

are any lines of enquiry when she returns from leave.

Ince & Elton train station – the PCSO has continued to patrol at this location due to ongoing reports of antisocial behaviour. She will continue with this over the coming weeks.

Cllr Canham raised a concern relating to a resident having CCTV which covered a public area outside the resident's property. Another resident had raised it with Cllr Canham in relation to a grievance. It was agreed that the resident should follow this up himself and it was not a matter for the Parish Council.

## **20.192 COUNCILLORS' REPORTS**

To receive updates since the last Parish Council meeting from each of the working groups as follows:-

### **(1) ECO WORKING GROUP**

Nothing to report.

### **(2) FINANCE WORKING GROUP**

The next meeting for the Finance Working Group will be 4 January 2021 at 7pm in Elton Community Centre to discuss the budget and Parish Precept for 2021/22.

### **(3) CHILDREN'S PLAY AREA**

Nothing to report.

### **(4) DOG PARK**

Both sides of the Dog Park are currently open. The pathway in the second dog park would be done in the new year.

### **(5) PARISH FIELD**

The Chair advised that quotes had been received in relation to the tree stumps and this was to be discussed later on in this meeting.

### **(6) JUBILEE FIELD COMMITTEE**

The Chair said that he would arrange a meeting in the new year.

### **(7) LEGAL & POLICIES**

Nothing to report.

### **(8) PUBLIC TRANSPORT**

Nothing to report.

## (9) COMMUNITY EVENTS

Nothing further to report other than the santa convoy mentioned in the Chair's report.

## (10) FUNDRAISING

Nothing to report.

## (11) ELTON & HELSBY GP PRACTICE

Nothing to report.

## (12) ALLOTMENTS

Cllr O'Reilly advised that Elton Gardeners' Association had made an application to Protos for a grant to replace fencing.

## (13) ELTON COMMUNITY CENTRE

The Chair of Elton Community Centre Trustees (ECCT), Vicki Serna, advised that they had recently received an £18,000 grant for further improvements which would allow them to replace the flooring and doors to separate areas. The Trustees are also considering changing the kitchen.

## 20.193 FINANCE

(1) To note/approve payments made in November 2020 – Noted and approved.

Date	For	Amount
09.11.20	Countrywide Ground Maintenance (Grass cutting 01.10.20 to 31.10.20)	£647.72
13.11.20	Staff Salaries	£1312.48
13.11.20	Pauline O'Reilly (Foodbank)	£35.46
13.11.20	Nick Brooks Recycling (Skip for Allotments)	£225.32
13.11.20	Clerk's Expenses	£34.00
13.11.20	Morral Play Services (Annual Inspection)	£54.00
24.11.20	Peninsula Busines (HR Service) – Notice period is	£131.56
30.11.20	WLCS (Video Conferencing System)	£1047.05
30.11.20	Clerk's Expenses - Purchase of Microsoft License	£79.99
	<b>Total</b>	<b>£3567.58</b>

(2) To note income for November 2020 – Noted

Date	For	Amount
06.11.20	Helsby & Elton GP Surgery (Rent)	£10.00
	<b>Total</b>	<b>£10.00</b>

(3) It was noted that the balance in the Bank as at 30 November 2020 is

£20,995.05 of which £4,451.84 is the Covid 19 Support Group funds (Foodbank).

**20.194 CORRESPONDENCE**

None.

**20.195 ELTON COMMUNITY CENTRE CONSTITUTION**

The Chair advised we should have a draft for approval by the next meeting on 11 January 2021. Elton Community Centre Trustees are proposing amendments to the current draft but they hope to have a ratified Constitution for their AGM in February 2021. Cllr Garrity volunteers to review the draft Constitution.

**20.196 ELTON COMMUNITY CENTRE LEASE**

The Chair advised that this was tied up with the new Constitution and would therefore progress once the Constitution is agreed. It is a 25 year Lease and the signing off of the Lease was just a formality.

**20.197 ADOPTION OF 2 X CHESHIRE WEST & CHESTER CHILDREN'S PLAY AREAS**

The Clerk advised that correspondence from Cheshire West & Chester indicated that the adoption was moving forward. However, the Parish Council had been asked if they were proposing to take over the grass cutting and bin emptying responsibilities in this area. It was agreed that this would not be the Parish Council's intention, merely just the maintenance/replacement of equipment and fencing. The Parish Council would also be responsible for the play area inspections.

**20.198 POGOS WOOD/MARSH LANE GREENWAY**

Nothing to report. Still awaiting to hear from Cheshire West & Chester Council.

**20.199 ELTON NEWSLETTER/COLLABORATION WITH THE CHURCH'S BI-MONTHLY PUBLICATION**

Cllr Garrity suggested a contribution towards the production of the publication. Agreed that Cllr Garrity would send an email to the Church's representative regarding distribution and he would also reach to the Scouts/Elton Community Centre and Elton GPs to contribute to content.

**20.200 RESTRUCTURE OF COUNCILLOR RESPONSIBILITIES AND REPORTS**

It was agreed that this matter would be deferred to March and any changes could be made at the AGM in May 2021.

**20.201 TREES ON PARISH FIELD**

- (1) The Chair agreed to speak to Steve Yandell about the best way to deal with the tree stumps. A suggestion was made in relation to the creation of an artwork as there was a local tree carving artist called Ace of Shapes. It was agreed that Cllr Garrity would make enquiries on cost.
- (2) It was agreed that a separate meeting to agree the new planting of shrubs and trees between the Parish Field and Elton Primary School should take place outside of the Parish Council meeting and this would be done at a later date.

**20.202 JUBILEE FIELD GATE**

Cllr Canham has been making enquiries and advised that ROSPA recommend a kissing gate. The Chair agreed to speak to Andy Earley about installation cost of kissing gate and relocating the larger gate currently in situ.

**20.203 SUITABLE WAY TO RECOGNISE AND MARK 2020**

It was agreed that this should be deferred to next Spring. Ideas included recognising the volunteers/deaths/pandemic rather than 2020. It was suggested that a memorial garden could be created on the Jubilee Field and/or possibly a rose arbour.

**20.204 MATTERS ARISING FOR THE NEXT MEETING**

No matters were requested at this time.

**The Chair requested that members of the public leave before the commencement of Part 2**

**AGENDA PART 2 – MATTERS TO BE CONSIDERED IN THE ABSENCE OF THE PRESS AND THE PUBLIC**

**20.205 DATE AND TIME OF THE NEXT MEETING**

Monday 11 January 2021 at 7.00pm in the Elton Community Centre. The Chair closed the meeting at 8.45pm.