



COUNCIL SUMMONS

Dear Member

You are HEREBY SUMMONED to attend a Meeting of the Parish Council to be held in **ELTON COMMUNITY CENTRE** on **MONDAY 12 APRIL 2021** at 7.00pm for the purpose of transacting the business set out on the agenda below.

Parish Clerk
6 April 2021

Members of the public and the press are welcome to attend for the “Part 1” section of the agenda.

Any reports in "Part 2" contain confidential information and only Councillors and the Parish Clerk can be present.

If you have any general enquiries about the meeting, please contact Tracey Bellis, Clerk to the Parish Council at parishclerk@eltonparishcouncil.co.uk

Members of the public wishing to address the Council should note that they must advise the Clerk before 10am on the day prior to the meeting both of their wish to participate in the public forum and their topic. If residents fail to inform the Clerk prior to the meeting, permission to speak at the meeting will be at the discretion of the Council. All participants are restricted to a maximum of 3 minutes. If the public wish to ask the Council questions, please note that the Council may not be able to answer the question if the Council has not considered or resolved the question on an agenda item at a prior meeting. Should this be the case, the Council will advise correspondence with the Clerk to request the item be discussed at a future parish council meeting. If the question is considered outside the remit of Elton Parish Council, residents will be referred to Cheshire West & Chester Council.

AGENDA Part 1

People present

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
- 3. PUBLIC SPEAKING TIME**
- 4. MINUTES**

To confirm the minutes of the meeting held on 8 March 2021 as a true record.

5. PLANNING

- (1) To note applications received by CWAC since the last meeting of the Parish Council.

None	
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- (2) To note decisions made by CWAC since the last meeting of the Parish Council

20/00787/HAZ	Encirc Glass Ltd Ash Road Elton Chester CH2 4LF - Storage of speciality chemicals - Approved
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- (3) To note appeals made to CWAC since the last meeting of the Parish Council

None	
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- (4) To note appeals made to the Planning Inspectorate

None	
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- (5) To note decisions made by the Planning Inspectorate

None	
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- (6) To note matters before the Planning Committee

None	
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6. CHAIR REPORT

To receive the Chair's Report since the last meeting.

7. POLICE REPORT

To receive the Police Report for Elton since the last meeting of the Parish Council from either the PCSO or Margaret Lockhart who is the Police Liaison.

8. COUNCILLORS' REPORTS

To receive updates since the last Parish Council meeting from each of the working groups:

(1) ECO WORKING GROUP

(2) FINANCE WORKING GROUP

- (i) To resolve to follow the recommendation of the Finance Working Group meeting held on 6 April 2021 to approve the Parish Council accounts for 2020-2021 for submission to the accountant.

- (ii) To resolve to instruct the Parish Council accountant to complete a VAT return for 2020-2021.

- (3) **CHILDREN'S PLAY AREA**
- (4) **DOG PARK**
- (5) **PARISH FIELD**
- (6) **JUBILEE FIELD COMMITTEE**
- (7) **LEGAL & POLICIES**
- (8) **PUBLIC TRANSPORT**
- (9) **COMMUNITY EVENTS**
- (10) **FUNDRAISING**
- (11) **ELTON & HELSBY GP SURGERY**
- (12) **ALLOTMENTS**
- (13) **ELTON COMMUNITY CENTRE**

9. FINANCE

- (1) To note/approve payments made in February 2021

Date	For	Amount
08.03.21	HMRC	£230.88
08.03.21	Clerk's Expenses (Feb & Mar)	£68.00
15.03.21	Staff Salaries	£1377.09
15.03.21	Alfie Duncan (Tree Tops) – Pollarding	£200.00
22.03.21	Peninsula – Notice Period to be advised	£131.56
31.03.21	Bank Service Charge (Quarterly)	£18.00
	Total	£2025.53

- (2) To note income for February 2021

Date	For	Amount
08.03.21	Elton Community Centre (Recharge for CCTV)	£1283.38
	Total	£1283.38

- (3) To note the amount in the Bank on 31 March 2021 is £1604.03

10. CORRESPONDENCE

A request has been received from Elton Gardener's Association to give consideration to them creating a new car park at the Allotments. They have received a quote for the works and propose to fund this from grants. They would like approval from the Parish Council. To resolve whether approval should be given to Elton Gardener's Association for the new car park.

11. ELTON COMMUNITY CENTRE CONSTITUTION

Update from the Chair.

12. ELTON COMMUNITY CENTRE NEW LEASE

Update from the Chair.

13. ADOPTION OF 2 X CHESHIRE WEST & CHESTER CHILDREN'S PLAY AREAS

Update from the Chair on the adoption of the 2 x CWAC children's play areas.

14. POGOS WOOD/MARSH LANE GREENWAY

The Chair will give an update on progress.

15. ELTON NEWSLETTER/COLLABORATION WITH THE CHURCH'S BI-MONTHLY PUBLICATION

Update from Cllrs Garrity and Leith.

16. EASTER EGGS

- (i) To ratify the decision to purchase cream eggs for the Easter Bunny parade organised by Cllr O'Reilly.
- (ii) To resolve to reimburse Elton Community Centre for purchasing the cream eggs.

17. MATTERS ARISING FOR THE NEXT MEETING

To note matters arising for the next meeting.

AGENDA Part 2 – Matters to be considered in the absence of the Press and Public

18. DATE AND TIME OF NEXT MEETING

The next meeting will take place on Monday 10 May 2021 at 7.00pm at Elton Community Centre.