



COUNCIL SUMMONS

Dear Member

You are HEREBY SUMMONED to attend a Meeting of the Parish Council to be held in **ELTON COMMUNITY CENTRE** on **MONDAY 26 JULY 2021** at 7.00pm for the purpose of transacting the business set out on the agenda below.

Parish Clerk
20 July 2021

Members of the public and the press are welcome to attend for the “Part 1” section of the agenda.

Any reports in "Part 2" contain confidential information and only Councillors and the Parish Clerk can be present.

If you have any general enquiries about the meeting, please contact Tracey Bellis, Clerk to the Parish Council at parishclerk@eltonparishcouncil.co.uk

Members of the public wishing to address the Council should note that they must advise the Clerk before 10am on the day prior to the meeting both of their wish to participate in the public forum and their topic. If residents fail to inform the Clerk prior to the meeting, permission to speak at the meeting will be at the discretion of the Council. All participants are restricted to a maximum of 3 minutes. If the public wish to ask the Council questions, please note that the Council may not be able to answer the question if the Council has not considered or resolved the question on an agenda item at a prior meeting. Should this be the case, the Council will advise correspondence with the Clerk to request the item be discussed at a future parish council meeting. If the question is considered outside the remit of Elton Parish Council, residents will be referred to Cheshire West & Chester Council.

AGENDA Part 1

People present

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
- 3. VISITING MEMBERS SPEAKING TIME**
- 4. PUBLIC SPEAKING TIME**

5. MINUTES

To confirm the minutes of the meetings held on 14 May 2021 as a true record.

6. PLANNING

- (1) To note applications received by CWAC since the last meeting of the Parish Council.

21/02078/FUL	30 Coppice Green Elton Chester Cheshire CH2 4RH - Single storey rear extension – Closing date for comments 15 July 2021
21/02169/FUL	11 Birchwood Close Elton Chester Cheshire CH2 4R - wo storey side, single storey front and rear extension and loft conversion with dormer – Closing date for comments 14 July 2021

- (2) To note decisions made by CWAC since the last meeting of the Parish Council

20/00773/FUL	Land Adjacent To Little Meadow Green Shotwick-Frodsham Road Thornton Le Moors Chester - Change of use of land for the siting of caravans for residential purposes for 20 transit gypsy pitches together with the formation of ancillary hard standing - Refused
--------------	--

- (3) To note appeals made to CWAC since the last meeting of the Parish Council

None	
------	--

- (4) To note appeals made to the Planning Inspectorate

None	
------	--

- (5) To note decisions made by the Planning Inspectorate

None	
------	--

- (6) To note matters before the Planning Committee

None	
------	--

7. CHAIR REPORT

To receive the Chair's Report since the last meeting.

8. POLICE REPORT

To receive the Police Report for Elton since the last meeting of the Parish Council from either the PCSO or Cllr Lockhart who is the Police Liaison.

9. COUNCILLORS' REPORTS

To receive updates since the last Parish Council meeting from each of the working groups:

- (1) ECO WORKING GROUP
- (2) FINANCE
- (3) CHILDREN'S PLAY AREA
- (4) DOG PARK
- (5) PARISH FIELD
- (6) JUBILEE FIELD COMMITTEE
- (7) LEGAL & POLICIES
- (8) PUBLIC TRANSPORT
- (9) COMMUNITY EVENTS
- (10) FUNDRAISING
- (11) ELTON & HELSBY GP SURGERY
- (12) ALLOTMENTS
- (13) ELTON COMMUNITY CENTRE

10. FINANCE

- (1) To note/approve payments made in June 2021

Date	For	Amount
01.06.21	Elton Gardener's Association – Replenishing the planters	£330.00
01.06.21	Centrewire – Kissing gate for Jubilee Field	£481.20
14.06.21	Countrywide – Grass Maintenance	£726.59
14.06.21	Chair's Allowance	£150.00
15.06.21	HMRC	£231.36
15.06.21	Staff Salaries	£1517.88
22.06.21	Peninsula Business (HR) – Notice Period is to be advised by the Chair	£131.56
30.06.21	Bank Service Charge (April-June quarter)	£18.00
	Total	£3586.59

- (2) To note income for June 2021

Date	For	Amount
	Total	£0

- (3) To note the amount in the Bank on 30 June 2021 is £36,326.59

11. CORRESPONDENCE

An email has been received from a resident in relation to weeds and brambles on the Allotments coming through their fence.

12. ELTON COMMUNITY CENTRE CONSTITUTION

Update from the Chair.

13. ELTON COMMUNITY CENTRE NEW LEASE

Update from the Chair.

14. ADOPTION OF 2 X CHESHIRE WEST & CHESTER CHILDREN'S PLAY AREAS

To resolve to adopt the Sorbus Close children's play area from Cheshire West and Chester Council and agree that the Redwood Drive play area will not be adopted.

15. POGOS WOOD/MARSH LANE GREENWAY

The Chair will give an update on progress.

16. ELTON NEWSLETTER/COLLABORATION WITH THE CHURCH'S PUBLICATION

Update from Cllrs Garrity and Leith. To discuss and agree who to lead and how regular the publication should be.

17. CCTV FOR SCOUT HUT

To discuss and resolve to pay half the costs of purchasing CCTV equipment for the scout hut up to a maximum of £750 being the Parish Council's contribution. 2 cameras, 1 facing lane and 1 facing field. This will ensure that the Parish Council's asset is protected.

18. MAINTAINING THE DOG PARK

To discuss maintaining the Dog Park, there are holes in the fence and this could be an insurance liability.

19. POGO'S WOOD VOLUNTEERS REFRESHMENTS

To discuss and resolve paying the Community Café £45.10 for the refreshments for the volunteers who cleared Pogos wood recently.

20. ELTON GARDENER'S ASSOCIATION PERMISSION REQUESTS

To discuss and resolve if permission can be granted to Elton Gardener's Association to allow them to keep chickens on the Allotments and for small fruit orchard.

21. RESPONSIBILITY FOR CHILDREN'S PLAY AREA

To discuss and resolve the responsibility of the Children's Play Area being passed to Cllr Garrity.

22. ACTIVE ELTON

To agree to reinstate Active Elton and discuss who to lead.

23. JUBILEE PARK

To discuss and resolve officially opening the Jubilee Field and having a grand opening in September 2021.

24. WILDFLOWER SEEDS

To discuss and resolve if the wildflower seeds could be donated to Elton Gardener's Association for the Allotments.

25. MATTERS ARISING FOR THE NEXT MEETING

To note matters arising for the next meeting.

AGENDA Part 2 – Matters to be considered in the absence of the Press and Public

26. DATE AND TIME OF NEXT MEETING

The next meeting will take place on Monday 13 September 2021 at 7.00pm at Elton Community Centre.