



ELTON PARISH COUNCIL

COUNCIL SUMMONS

Dear Member

You are **HEREBY SUMMONED** to attend an Extraordinary Meeting of the Parish Council to be held in **ELTON COMMUNITY CENTRE** on **MONDAY 18 NOVEMBER 2019** at 7.00pm for the purpose of transacting the business set out on the agenda below.

Parish Clerk

12 November 2019

Members of the public and the press are welcome to attend for the "Part 1" section of the agenda.

Any reports in "Part 2" contain confidential information and only Councillors and the Parish Clerk can be present.

If you have any general enquiries about the meeting, please contact Tracey Bellis, Clerk to the Parish Council at parishclerk@eltonparishcouncil.co.uk.

This meeting has been called in accordance with the provisions of Standing Order 5 which states that the Chairman of the Council may convene an extraordinary meeting of the Council at any time.

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**
3. **CO-OPTION OF NEW PARISH COUNCILLOR**

A casual vacancy for a Parish Councillor has become available due to the resignation of Councillor Nigel Goodliffe. The relevant notices have been displayed on the Parish Council Notice Boards and Website for residents to call a by-election. Following the period of 14 working days the period for calling a by-election has now passed and the Parish Council may now co-opt a new Parish Councillor if they choose. The position was advertised between the period 23 October 2019 and 10 November 2019. Applicants have been invited to attend the meeting on 18 November 2019 for the opportunity to speak to the Parish Council and put forward their reasons on why they should be co-opted and what they can contribute to the Parish Council

4. MAINTENANCE TECHNICIAN/CONTRACTOR

Further to the meeting on 11 November 2019 wherein it was agreed to approach local contractor Andy Eardley to see if he would be agreeable to being instructed by the Parish Council to carry out general maintenance, it is proposed:-

- (1) A resolution whether or not to instruct Andy Eardley to carry out general maintenance works on behalf of the Council;
- (2) A resolution on whether or not Andy Eardley be instructed on a minimum of hours or on a “as and when needed” basis;
- (3) If Andy Eardley is instructed on a minimum hours per week then a resolution to be made on the number of hours per month to instruct Andy Eardley and the Parish Council will then draw up a Rolling Retainer Agreement whereby the hours paid would roll over into future months if unused.

5. DATE AND TIME OF NEXT MEETING

Monday 9 December 2019 at 7.00pm at Elton Community Centre.