



ELTON PARISH COUNCIL

COUNCIL SUMMONS

Dear Member

You are HEREBY SUMMONED to attend a Meeting of the Parish Council to be held in **ELTON COMMUNITY CENTRE** on **MONDAY 9 DECEMBER 2019** at 7.00pm for the purpose of transacting the business set out on the agenda below.

Parish Clerk
2 December 2019

Members of the public and the press are welcome to attend for the "Part 1" section of the agenda.

Any reports in "Part 2" contain confidential information and only Councillors and the Parish Clerk can be present.

If you have any general enquiries about the meeting, please contact Tracey Bellis, Clerk to the Parish Council at parishclerk@eltonparishcouncil.co.uk

AGENDA Part 1

People present

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

3. PUBLIC SPEAKING TIME

4. MINUTES

- (1) To confirm the minutes of the meeting held on 11 November 2019 as a correct record.
- (2) To confirm the minutes of the meeting held on 18 November 2019 as a correct record.

5. PLANNING

- (1) To note applications received by CWAC since the last meeting of the Parish Council

18/04948/S73	Encirc Glass Ltd Ash Road Elton Chester CH2 4LF - Variation of condition 4 (HCV movements) of planning permission 17/01820/S73 to remove
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	requirement to reduce movements over time – Comments before 17 December 2019
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- (2) To note decisions made by CWAC since the last meeting of the Parish Council

19/03313/FUL	Encirc Glass Ltd – Ash Road, Elton, Chester CH2 4LF - Installation of an Electrostatic Precipitator and a Selective Catalytic Reduction - Approved
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- (3) To note appeals made to CWAC since the last meeting of the Parish Council

None	
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- (4) To note appeals made to the Planning Inspectorate

None	
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- (5) To note decisions made by the Planning Inspectorate

None	
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- (6) To note matters before the Planning Committee

None	
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6. CHAIR REPORT

To receive the Chair's Report since the last meeting.

7. POLICE REPORT

To receive the Police Report for Elton since the last meeting of the Parish Council from either the PCSO or Cllr Lockhart who is the Police Liaison.

8. COUNCILLORS' REPORTS

To receive updates since the last Parish Council meeting from each of the working groups:

(1) ECO WORKING GROUP

(2) FINANCE COMMITTEE

To note that the next Finance Committee meeting is scheduled for Monday 20 January 2020 at 7pm in Elton Community Centre.

(3) CHILDREN'S PLAY AREA

(4) DOG PARK

(5) PARISH FIELD

Update from the Chair regarding the large trees bordering the Parish Field.

(6) JUBILEE FIELD COMMITTEE

To receive an update following the first meeting of the newly formed Jubilee Field Committee.

(7) LEGAL & POLICIES

(8) PUBLIC TRANSPORT

(9) COMMUNITY EVENTS

To receive an update from Cllr O'Reilly on the recent Christmas Lights Switch on event held on 1 December 2019.

(10) FUNDRAISING

(11) ELTON & HELSBY GP SURGERY

(12) ALLOTMENTS

(9) FINANCE

(1) To note/approve payments made in November 2019

Date	For	Amount
01.11.19	Northwich Town Council – Hedge cutting on Scout Hut Lane	£636.00
06.11.19	Clerks Expenses	£120.05
06.11.19	ChALC – Councillor Training	£35.00
11.11.19	Northwich Town Council – Grass cutting 16.10.19 and Play Area Inspection 22.10.19	£565.20
11.11.19	Cllr O'Reilly Expenses	£158.78
14.11.19	AED Locator EU Ltd – Heartsafe Defibrillator and Cabinet Full Package	£2518.80
14.11.19	Hammer & Tongs -	£7.68
15.11.19	Staff Salaries	£1401.62
15.11.19	HMRC	£201.22
22.11.19	Peninsula - HR	£131.56
	Total	£5775.91

(2) To note income for November 2019

Date	For	Amount
12.11.19	CF Fertilisers – Donation for the purchase of 3D star for the top of the Christmas tree	£500.00
19.11.19	Grant from Marshes Community Benefit Fund for the purchase and installation of a Heartsafe Defibrillator and Cabinet Full Package	£2768.00
21.11.19	GP Surgery - Rent	£10.00
	Total	£3278.00

(3) To note the balance in the Bank as at 30 November 2019 £32,260.07

10. CHILDRENS' PLAY AREA INSPECTIONS

Andy Gorst is now fully trained to carry out play area inspections. Therefore, to resolve to cancel the monthly inspections carried out by Northwich Town Council at £88.20 per month as Andy Gorst is now qualified to carry out these inspections.

11. CORPORATE MULTIPAY CARD

There have been a number of times when the Parish Clerk has needed to pay for a purchase on behalf of the Parish Council with her own debit card and then claim the money back through her expenses, which is not ideal. Therefore, to resolve to make enquires in relation to obtaining a corporate multipay card for the Parish Council's current account with Unity Trust Bank Plc.

12. CHRISTMAS LIGHTS SWITCH-ON EVENT

The Parish Council received several donations from local benefactors towards the purchase of additional lights and hosting of the Christmas Lights Switch-on Event, which included donations for the purchase of selection boxes to be given out by Santa to local children and for beverages and snacks for all residents who attended the event. Therefore, to ratify the payment of £158.78 to refund Councillor O'Reilly who has claimed this sum by way of expenses.

13. ELTON COMMUNITY CENTRE PROPOSED NEW CONSTITUTION

The Chair will give an update on the around the table discussion held on 25 November 2019 with the Trustees of Elton Community Centre and respective solicitors.

14. LEASES FOR SCOUT HUT

To note that arrangements have been made for the signing of the new Lease for the Scout Hut by all parties on Friday 13 December 2019.

15. CORRESPONDENCE

Correspondence has been received by members of the public in relation to their objections to the amended Planning Application from Encirc to vary the restriction on HCV movements.

17. SIGNAGE

To discuss the new signage at the Ince Lane and School Lane entrances to the Village.

18. DEFIBRILLATOR

Update from Cllr Lockhart on the purchase and installation of the new defibrillator for the Village which will be located at Elton Shopping Precinct.

19. MATTERS ARISING FOR THE NEXT MEETING

To note matters arising for the next meeting.

AGENDA Part 2 – Matters to be considered in the absence of the Press and Public

20. DATE AND TIME OF NEXT MEETING

Monday 13 January 2020 at 7.00pm at Elton Community Centre.