



## COUNCIL SUMMONS

Dear Member

You are HEREBY SUMMONED to attend the Annual Meeting of the Parish Council to be held in **ELTON COMMUNITY CENTRE** on **MONDAY 13 May 2019** at 7.00pm for the purpose of transacting the business set out on the agenda below.

Parish Clerk

7 May 2019

**Members of the public and the press are welcome to attend for the "Part 1" section of the agenda.**

**Any reports in "Part 2" contain confidential information and only Councillors and the Parish Clerk can be present.**

If you have any general enquiries about the meeting, please contact Tracey Bellis, Clerk to the Parish Council at [parishclerk@eltonparishcouncil.co.uk](mailto:parishclerk@eltonparishcouncil.co.uk)

### AGENDA Part 1

People present

1. ELECTION OF CHAIRMAN
2. APPOINTMENT OF VICE-CHAIRMAN
3. APOLOGIES FOR ABSENCE
4. DECLARATIONS OF INTEREST
3. PUBLIC SPEAKING TIME
4. MINUTES

To confirm the minutes of the meetings held on 8 April 2019 and 25 April 2019 as a correct record.

#### 5. FINANCE

- (1) To note/approve payments made in April 2019

Date	For	Amount
02.04.19	Came & Company Insurance	£882.05

03.04.19	Northwich Town Council – Play Area Inspection	£88.20
15.04.19	Staff Salaries	£1,104.56
15.04.19	Clerk Expenses	£100.00
15.04.19	HMRC	£166.20
23.04.19	A J Eardley	£1,400.00
25.04.19	Peninsula Business	£131.56
<b>Total</b>	<b>April 2019</b>	<b>£3,872.57</b>

(2) Income April 2019 - £35,601.00 Precept 2019/20 received from Cheshire West & Chester Council

(3) Balance in Bank as at 30 April 2019 £65,949.25

## 6. ANNUAL GOVERNANCE STATEMENT

## 7. ACCOUNTING STATEMENTS

## 8. PLANNING

(1) **Applications** received by CWAC since the last meeting of the Parish Council

19/01242/FUL	Clidine 29 Ince Lane, Elton CH2 4QB – Demolition of existing conservatory and erection of single storey extensions to front and rear.
19/01280/FUL	67 Brackendale, Elton CH2 4PQ – Single storey extensions to rear/side and front.

(2) **Decisions** made by CWAC since the last meeting of the Parish Council

19/00106/S73	Orchard Park Caravan Park, Elton – Removal of Condition 1 of Permission 03/00034/S73 – <b>Refused</b>
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(3) **Appeals** made to CWAC since the last meeting of the Parish Council

None	
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(4) **Appeals** made to the Planning Inspectorate

None	
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## 9. REPRESENTATION OF OUTSIDE BODIES

To appoint Councillors to represent the Parish Council on the following bodies:

- Protos Community forum
- Frodsham Wind Farm LLC
- Elton Community Centre
- Encirc Glass
- Essar

- CF Fertilisers
- Thornton Science Park
- Elton Allotments
- Elton Primary School
- Elton Scouts
- Local Churches
- Helsby and Elton Medical Centre
- Local Shops
- Police Liaison
- Parish Council Weekly Surgeries

**10. RESPONSIBILITY FOR AREAS OF WORK**

To allocate responsibility for the following areas of work:

- Finance
- Planning
- Website/Social Media/Newsletter
- Play Area/Parish Field/Jubilee Field
- Dog Walking Area

**11. DATE AND TIME OF NEXT MEETING**

Monday 10 June 2019 at 7.00pm in Elton Community Centre