



ELTON PARISH COUNCIL

COUNCIL SUMMONS

Dear Member

You are HEREBY SUMMONED to attend a Meeting of the Parish Council to be held in **ELTON COMMUNITY CENTRE** on **MONDAY 8 JULY 2019** at 7.00pm for the purpose of transacting the business set out on the agenda below.

Parish Clerk
1 July 2019

Members of the public and the press are welcome to attend for the "Part 1" section of the agenda.

Any reports in "Part 2" contain confidential information and only Councillors and the Parish Clerk can be present.

If you have any general enquiries about the meeting, please contact Tracey Bellis, Clerk to the Parish Council at parishclerk@eltonparishcouncil.co.uk

AGENDA Part 1

People present

Invitees: Cheshire West & Chester in relation to Previn Place

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**
3. **PUBLIC SPEAKING TIME**
4. **MINUTES**

To confirm the minutes of the meetings held on 10 June 2019 as a correct record.

5. **PLANNING**

- (1) To note applications received by CWAC since the last meeting of the Parish Council

19/01595/FUL	2 The Old Works Barn Anvil Close Elton Chester Cheshire CH2 4LE - Installation of gate, fence, dog kennel and hardstanding (in retrospect). Closing date for commenting is 22 July 2019.
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19/00805/LBC	2 The Old Works Barn Anvil Close Elton Chester Cheshire CH2 4LE - Installation of gate and fence on existing boundary wall (in retrospect). Closing date for commenting is 22 July 2019.
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- (2) To note decisions made by CWAC since the last meeting of the Parish Council

None	
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- (3) To note appeals made to CWAC since the last meeting of the Parish Council

None	
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- (4) To note appeals made to the Planning Inspectorate

None	
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- (5) To note decisions made by the Planning Inspectorate

None	
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- (6) To note the Planning Committee Meeting on 2 July 2019 in relation to:-

Proposal: Creation of a geological research facility including the formation and operation of 50 number monitoring boreholes across 14 locations, a central telemetry mast, with associated infrastructure (including monitoring equipment, in-field data centre, access tracks, telemetry and fencing); together with formation of temporary access, temporary construction compounds, temporary fencing with a lifetime of 20 years allowing for construction, operational period and decommissioning.

Location: Land at Ince Marshes Lordship Lane Frodsham Cheshire.

6. CHAIR REPORT

To receive the Chair's Report since the last meeting.

7. POLICE REPORT

To receive the Police Report for Elton and surrounding areas since the last meeting of the Parish Council from either the PCSO or Cllr Lockhart who is the Police Liaison.

8. COUNCILLORS' REPORTS

To receive updates since the last Parish Council meeting from each of the working groups as follows:-

(1) ECO WORKING GROUP - MEETING NOTES

- (2) FINANCE WORKING GROUP
- (3) CHILDREN'S PLAY AREA
- (4) DOG PARK
- (5) JUBILEE FIELD / PARISH FIELD
- (6) LEGAL & POLICIES
- (7) PUBLIC TRANSPORT
- (8) COMMUNITY EVENTS
- (9) FUNDRAISING
- (10) PLANNING
- (11) ELTON & HELSBY GP SURGERY

(9) FINANCE

- (1) Accounts: To approve the draft year end accounts.
- (2) Governance: To approve the Annual Governance Statement for 2018-2019, which forms part of the Annual Return to the external auditor.
- (3) Approval to use BACS payments: The Legislative Reform (Payments by Parish Councils, Community Councils and Charter Trustees) Order 2014 provided the opportunity for Parish Councils to make payments by BACS transfer provided such payments were authorised by the Parish Council. A resolution to continue to make payments by BACS is required annually and the Council is recommended to approve such a resolution for 2019-2020.
- (4) To note/approve payments made in June 2019

Date	For	Amount
03.06.19	ChALC – Chairmanship Training	£35.00
07.06.19	Northwich Town Council – Supply and install anti-wrap chains and swing to children's play area to replace broken swing.	£163.20
14.06.19	Hammer & Tongs – New chain and padlock for Jubilee Field	£18.89
15.06.19	Staff Salaries	£1129.76
15.06.19	HMRC - PAYE	£167.80
25.06.19	Peninsula Business	£131.56
27.06.19	Northwich Town Council – Planters x 10	£712.80
27.06.19	ChALC – Clerk Training	£35.00
30.06.19	Bank Quarterly Service Charge	£18.00
	Total	£2,412.01

- (5) To note income for June 2019

Date	For	Amount
04.06.19	Elton Community Centre (Peninsula contribution June 2018 to 31 March 2019)	£400.00

14.06.19	SP Manweb Plc - Wayleave	£12.52
	Total	£412.52

(6) To note the balance in Bank as at 30 June 2019 £61,878.34

10. JUBILEE FIELD

To revoke the previous resolution taken at the Parish Council meeting held on 10 June 2019 in relation to the choice of contractor chosen to undertake the construction of the pathway in the Jubilee Field.

To consider the new comparable quotations from Mid Cheshire Maintenance and A J Eardley (quotations attached) and resolve which contractor to use to construct the pathway on the Jubilee Field.

11. ELTON COMMUNITY CENTRE

To discuss the continued use by the Parish Council of Elton Community Centre as a base for the Parish Council and whether or not the Parish Council will be making an annual donation or if the Parish Council will pay for the room and the storage space on a session basis like other end users. If the Parish Council decides they are not going to use Elton Community Centre then to discuss where the Parish Council could hold the meetings, store paperwork and use as a mailing address for the Parish Clerk.

12. LEASES FOR ELTON COMMUNITY CENTRE AND SCOUT HUT

To discuss the renewal of the Leases for both Elton Community Centre and the Scout Hut and resolve to start the renewal process and resolve to allocate a designated Councillor(s) to liaise with the solicitors, Elton Community Centre and 1st Ince and Elton Scout Group in relation to the content and execution of Leases.

13. GRASS AND PLANTER MAINTENANCE CONTRACT

To discuss the 3 quotations (attached) received in relation to the grass and planter maintenance and to make a resolution regarding which contractor to use at the end of the notice period with the current contractor.

14. LAND OFF OLD HALL LANE

To discuss concerns raised by residents in relation to the current situation with a parcel of land off Old Hall Lane which has recently been excavated. The Clerk has contacted Cheshire West & Chester Localities Manager who advises that she has reported this to Planning Enforcement and they hope to send a representative to attend the Parish Council meeting.

15. CHILDREN'S PLAY AREAS AT SORBUS CLOSE AND REDWOOD DRIVE

To note the Clerk has emailed Cheshire West & Chester Localities Manager and Ward Cllrs Heatley and Parker in connection with the dilapidated state of these two play areas and asked them if they have any plans to renovate them. A reply has been received stating that the matter has been passed to the play and open spaces team to see if they have any plans. However, if there are aspirations from residents to improve the play areas this may be something that could be explored by looking at any funding potential within the local area and carrying out a consultation. Cheshire West & Chester are aware that

there has been some anti-social behaviour issues with of the play areas and this could form part of the plan to address these concerns.

16. COMMUNITY CENTRE WEBSITE

To note that following the Parish Council meeting on 10 June 2019 the Clerk has discussed the matter with ChALC who have advised that the decision to pay for the Community Centre Website should not have been taken without a full Council vote. However, they do not believe it would be in the Parish Council's interest to take the matter any further as there would be nothing to be gained. It is important that the Parish Council learns from this.

17. CORRESPONDENCE

To note that following the last meeting the Clerk wrote to J H Willis & Son raising residents' concerns about the speed of tractors going through the village and tractors being left unattended with engines running outside the shops. A swift response was received advising that "Mr Willis is currently addressing the matter with his staff and trusts that residents will notice improvements".

18. MATTERS ARISING FOR THE NEXT MEETING

To note matters arising for the next meeting.

AGENDA Part 2 – Matters to be considered in the absence of the Press and Public

19. INCREASING THE MINIMUM WAGE FOR PARISH COUNCIL STAFF

To discuss increasing the minimum wage for Parish Council staff to the Local Living Wage of £9.00 per hour. Report prepared by Cllr Garrity is attached.

20. DATE AND TIME OF NEXT MEETING

Monday 9 September 2019 at 7.00pm at Elton Community Centre.