



# ELTON PARISH COUNCIL

## COUNCIL SUMMONS

Dear Member

You are HEREBY SUMMONED to attend a Meeting of the Parish Council to be held in **ELTON COMMUNITY CENTRE** on **MONDAY 9 MARCH 2020** at 7.00pm for the purpose of transacting the business set out on the agenda below.

Parish Clerk  
2 March 2020

**Members of the public and the press are welcome to attend for the “Part 1” section of the agenda.**

**Any reports in "Part 2" contain confidential information and only Councillors and the Parish Clerk can be present.**

If you have any general enquiries about the meeting, please contact Tracey Bellis, Clerk to the Parish Council at [parishclerk@eltonparishcouncil.co.uk](mailto:parishclerk@eltonparishcouncil.co.uk)

Members of the public wishing to address the Council should note that they must advise the Clerk before 10am on the day prior to the meeting both of their wish to participate in the public forum and their topic. If residents fail to inform the Clerk prior to the meeting, permission to speak at the meeting will be at the discretion of the Council. All participants are restricted to a maximum of 3 minutes. If the public wish to ask the Council questions, please note that the Council may not be able to answer the question if the Council has not considered or resolved the question on an agenda item at a prior meeting. Should this be the case, the Council will advise correspondence with the Clerk to request the item be discussed at a future parish council meeting. If the question is considered outside the remit of Elton Parish Council, residents will be referred to Cheshire West & Chester Council.

### **AGENDA Part 1**

People present

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
- 3. PUBLIC SPEAKING TIME**
- 4. MINUTES**

To confirm the minutes of the meeting held on 10 February 2020 as a correct record.

**5. PLANNING**

- (1) To note applications received by CWAC since the last meeting of the Parish Council

None	
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- (2) To note decisions made by CWAC since the last meeting of the Parish Council

None	
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- (3) To note appeals made to CWAC since the last meeting of the Parish Council

None	
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- (4) To note appeals made to the Planning Inspectorate

None	
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- (5) To note decisions made by the Planning Inspectorate

None	
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- (6) To note matters before the Planning Committee

None	
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**6. CHAIR REPORT**

To receive the Chair's Report since the last meeting.

**7. POLICE REPORT**

To receive the Police Report for Elton since the last meeting of the Parish Council from either the PCSO or Cllr Lockhart who is the Police Liaison.

**8. COUNCILLORS' REPORTS**

To receive updates since the last Parish Council meeting from each of the working groups:

- (1) **ECO WORKING GROUP**
- (2) **FINANCE**
- (3) **CHILDREN'S PLAY AREA**
- (4) **DOG PARK**
- (5) **PARISH FIELD**
- (6) **JUBILEE FIELD COMMITTEE**

- (7) LEGAL & POLICIES
- (8) PUBLIC TRANSPORT
- (9) COMMUNITY EVENTS
- (10) FUNDRAISING
- (11) ELTON & HELSBY GP SURGERY
- (12) ALLOTMENTS
- (13) ELTON COMMUNITY CENTRE

**(9) FINANCE**

- (1) To note/approve payments made in February 2020

<b>Date</b>	<b>For</b>	<b>Amount</b>
14.02.20	Salaries	£1273.15
14,02,19	HMRC	£211.12
22.02.20	Peninsula (HR Lawyers retainer)	£131.56
25.02.20	Taylor Brown Solicitors	£2550.00
25.02.20	Elton Gardeners Association – Planters	£350.00
	<b>Total</b>	<b>£4515,83</b>

- (2) To note income for February 2020

<b>Date</b>	<b>For</b>	<b>Amount</b>
25.02.20	Cheshire West & Chester (Member's Budget grant for disabled pathway in dog park)	£350.00
25.02.20	Cheshire West & Chester (Member's Budget grant for Christmas lights)	£1000.00
	<b>Total</b>	<b>£1350.00</b>

- (3) To note the balance in the Bank as at 29 February 2020 £8650.28

**10. DOG PARK**

To resolve to pay £175 to have a new gate post and 4m length of chain link fence and refit gate down the centre of the dog park between the original dog park and the extension.

**11. CORRESPONDENCE**

- (1) A letter has been received from the Tuesday Club for permission for them to place a second memorial plaque next to the one for the World War 1 memorial plaque. The Tuesday Club will be applying to various sources to finance the new plaque. To resolve to give permission to the Tuesday Club to place a second memorial plaque in the same style as that for the World War 1 memorial plaque, to remember those who lost their lives in World War 2 and later conflicts, next to the plaque for the World War 1 memorial.

- (2) The Tuesday Club have requested a S137 Grant for £350-£400 in relation to a war memorial plaque to go alongside the existing plaque outside the Community Centre.
- (3) An email has been received from Mr Cordall in relation to the pathway from School Lane that leads up to the Community Centre and doctors' surgery. He said it is repeatedly obstructed by cars and unsafe for pedestrians, in particular the elderly and disabled.
- (4) An email has been received from the Clerk of Thornton Le Moors Parish Council in relation to the Little Meadow traveller site off the A5117. Although the site is close to Thornton Le Moors it actually falls under Elton Parish Council's remit. The site only has permission for 10 caravans but following concerns raised by Thornton Le Moors with the Planning Department a Planning Officer visited the site on 24 February 2020 and he counted 25 caravans. A 28 day Notice has been served on the owners of the site to remove 15 caravans.
- (5) An email has been received from the Clerk of Thornton Le Moors Parish Council in relation to the state of the footpath/pavement between Elton and Thornton Le Moors (A5117). The path is totally overgrown and unpassable and residents are having to walk along the road. The Clerk is asking Elton Parish Council for support to have the pathway made usable.
- (6) An email has been received from Elton Community Events Committee to ask for a loan of £4000 to tie them over until they have received the grant funding from Protos. To resolve whether or not to grant a loan.
- (7) An email has been received from the Chair of Elton Community Centre Committee to advise that they would not be charging the Parish Council for the use of the premises for their meetings.
- (8) An email has been received from Taylor Brown Solicitors who act on behalf of the Parish Council. They have advised that they choose community projects to sponsor and they have chosen to sponsor the Scouts Lease. There will be no professional fees charged by themselves, only the disbursements payable to H M Land Registry which will probably only amount to £40. This will save the Scouts £500.

**13. ELTON COMMUNITY CENTRE'S MONTHLY CONTRIBUTION TO PENINSULA (HR EMPLOYMENT LAWYERS' RETAINER)**

To resolve whether the Parish Council should continue to invoice the Community Centre £40 a month for the Peninsula contract.

**14. ELTON COMMUNITY CENTRE CONSTITUTION**

Update from the Chair on the Community Centre's new CIO.

**15. ELTON COMMUNITY CENTRE NEW LEASE**

Update from the Chair on the new Lease for Elton Community Centre.

**16. PARISH COUNCIL ARCHIVES**

Last year the Clerk started to go through the archived records which date back as far back as 1972. The Parish Council needs to agree a date with the Community Centre Committee and have a plan of action with Councillors to go through the records and dispose of outdated information and retain any necessary legal documentation. To propose a working group to sort through the archives and dispose of obsolete record,

**17. POGOS WOOD/MARSH LANE GREENWAY**

To ratify the decision to instruct the Parish Council solicitor to make a first registration at H M Land Registry for the strip of land known as Pogos Wood/Marsh Lane Greenway.

The Chair will give an update on progress.

**18. ELTON NEWSLETTER/COLLABORATION WITH THE CHURCH'S BI-MONTHLY PUBLICATION**

Update from Cllrs Garrity and Leith regarding their discussions with the Church representative.

**19. LIVERPOOL JOHN LENNON AIRPORT AIRSPACE CONSULTATION**

To receive an update from Cllr Garrity.

**20. MATTERS ARISING FOR THE NEXT MEETING**

To note matters arising for the next meeting.

**AGENDA Part 2 – Matters to be considered in the absence of the Press and Public**

**21. DATE AND TIME OF NEXT MEETING**

Due to Easter Monday the April meeting will take place on **Tuesday** 14 April 2020 at 7.00pm at Elton Community Centre instead of Monday 13 April 2020.