



# ELTON PARISH COUNCIL

## COUNCIL SUMMONS

Dear Member

You are HEREBY SUMMONED to attend a Meeting of the Parish Council to be held in **ELTON COMMUNITY CENTRE** on **TUESDAY 14 APRIL 2020** at 7.00pm for the purpose of transacting the business set out on the agenda below.

Parish Clerk  
7 April 2020

**Members of the public and the press are welcome to attend for the "Part 1" section of the agenda.**

**Any reports in "Part 2" contain confidential information and only Councillors and the Parish Clerk can be present.**

If you have any general enquiries about the meeting, please contact Tracey Bellis, Clerk to the Parish Council at [parishclerk@eltonparishcouncil.co.uk](mailto:parishclerk@eltonparishcouncil.co.uk)

Members of the public wishing to address the Council should note that they must advise the Clerk before 10am on the day prior to the meeting both of their wish to participate in the public forum and their topic. If residents fail to inform the Clerk prior to the meeting, permission to speak at the meeting will be at the discretion of the Council. All participants are restricted to a maximum of 3 minutes. If the public wish to ask the Council questions, please note that the Council may not be able to answer the question if the Council has not considered or resolved the question on an agenda item at a prior meeting. Should this be the case, the Council will advise correspondence with the Clerk to request the item be discussed at a future parish council meeting. If the question is considered outside the remit of Elton Parish Council, residents will be referred to Cheshire West & Chester Council.

### **AGENDA Part 1**

People present

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
- 3. PUBLIC SPEAKING TIME**
- 4. MINUTES**

To confirm the minutes of the meeting held on 9 March 2020 as a correct record.

**5. PLANNING**

- (1) To note applications received by CWAC since the last meeting of the Parish Council

20/00773/FUL	Land Adjacent To Little Meadow Green Shotwick-Frodsham Road Thornton Le Moors Chester - Change of use of land for the siting of caravans for residential purposes for 20 no. transit gypsy pitches together with the formation of ancillary hard standing – Closing date for commenting 7 April 2020
20/00787/HAZ	Encirc Glass Ltd Ash Road Elton Chester CH2 4LF - Proposal: Storage of speciality chemicals Reference Number- Closing date for commenting 24 April 2020

- (2) To note decisions made by CWAC since the last meeting of the Parish Council

None	
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- (3) To note appeals made to CWAC since the last meeting of the Parish Council

None	
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- (4) To note appeals made to the Planning Inspectorate

None	
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- (5) To note decisions made by the Planning Inspectorate

None	
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- (6) To note matters before the Planning Committee

None	
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**6. CHAIR REPORT**

To receive the Chair's Report since the last meeting.

**7. POLICE REPORT**

To receive the Police Report for Elton since the last meeting of the Parish Council from either the PCSO or Cllr Lockhart who is the Police Liaison.

## 8. COUNCILLORS' REPORTS

To receive updates since the last Parish Council meeting from each of the working groups:

- (1) ECO WORKING GROUP
- (2) FINANCE
- (3) CHILDREN'S PLAY AREA
- (4) DOG PARK
- (5) PARISH FIELD
- (6) JUBILEE FIELD COMMITTEE
- (7) LEGAL & POLICIES
- (8) PUBLIC TRANSPORT
- (9) COMMUNITY EVENTS
- (10) FUNDRAISING
- (11) ELTON & HELSBY GP SURGERY
- (12) ALLOTMENTS
- (13) ELTON COMMUNITY CENTRE

### (9) FINANCE

- (1) To note/approve payments made in March 2020

Date	For	Amount
10.03.20	Elton Community Events Committee - Loan	£2000.00
13.03.20	Staff Salaries	£1259.06
13.03.20	HMRC	£202.62
23.03.20	Peninsula Business	£131.56
24.03.20	Elton Gardeners Association (additional planter)	£35.00
24.03.20	Hammer & Tongs	£28.37
27.03.20	Pursglove & Brown Accountants	£72.00
	<b>Total</b>	<b>£</b>

- (2) To note income for March 2020

Date	For	Amount
	<b>Total</b>	<b>£ Nil</b>

- (3) To note the balance in the Bank as at 31 March 2020 £4921.67S

## 10. TO APPOINT INTERNAL AUDITORS

To consider and resolve to appoint Pursglove & Brown Accountants as the internal auditors for 2019/20.

**11. COLLABORATION WITH INCE PARISH COUNCIL AND ELTON COMMUNITY EVENTS COMMITTEE IN RELATION TO FOODBANK ASSISTANCE DURING CORONA VIRUS PANDEMIC**

To ratify the decision to form a collaboration with Ince Parish Council and Elton Community Event Committee in relation to a food bank assistance during the Corona Virus Pandemic.

**13. CORRESPONDENCE**

No correspondence received.

**14. PARISH COUNCIL ARCHIVES**

To resolve to set up a working group to go through the Parish Council archives.

**15. ELTON COMMUNITY CENTRE CONSTITUTION**

Update from the Chair on the Community Centre's new CIO.

**16. VILLAGE PLAN**

Following a meeting with C F Fertilisers it was suggested at the last Parish Council meeting that there should be a "Village Plan". To resolve to set up a working group to deliver a Village Plan and propose Councillor members for the working group.

**17. POGOS WOOD/MARSH LANE GREENWAY**

The Chair will give an update on progress.

**18. ELTON NEWSLETTER/COLLABORATION WITH THE CHURCH'S BI-MONTHLY PUBLICATION**

Update from Cllrs Garrity and Leith regarding their discussions with the Church representative.

**19. LIVERPOOL JOHN LENNON AIRPORT AIRSPACE CONSULTATION**

To receive an update from Cllr Garrity.

**20. MATTERS ARISING FOR THE NEXT MEETING**

To note matters arising for the next meeting.

**AGENDA Part 2 – Matters to be considered in the absence of the Press and Public**

**21. DATE AND TIME OF NEXT MEETING**

The next meeting will take place on Monday 11 May 2020 at 7.00pm at Elton Community Centre.