



ELTON PARISH COUNCIL

COUNCIL SUMMONS

Dear Member

You are HEREBY SUMMONED to attend a Meeting of the Parish Council to be held in **ELTON COMMUNITY CENTRE** on **MONDAY 14 DECEMBER 2020** at 7.00pm for the purpose of transacting the business set out on the agenda below.

Parish Clerk
7 December 2020

Members of the public and the press are welcome to attend for the “Part 1” section of the agenda.

Any reports in "Part 2" contain confidential information and only Councillors and the Parish Clerk can be present.

If you have any general enquiries about the meeting, please contact Tracey Bellis, Clerk to the Parish Council at parishclerk@eltonparishcouncil.co.uk

Members of the public wishing to address the Council should note that they must advise the Clerk before 10am on the day prior to the meeting both of their wish to participate in the public forum and their topic. If residents fail to inform the Clerk prior to the meeting, permission to speak at the meeting will be at the discretion of the Council. All participants are restricted to a maximum of 3 minutes. If the public wish to ask the Council questions, please note that the Council may not be able to answer the question if the Council has not considered or resolved the question on an agenda item at a prior meeting. Should this be the case, the Council will advise correspondence with the Clerk to request the item be discussed at a future parish council meeting. If the question is considered outside the remit of Elton Parish Council, residents will be referred to Cheshire West & Chester Council.

AGENDA Part 1

People present

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
- 3. PUBLIC SPEAKING TIME**
- 4. MINUTES**

To confirm the minutes of the meeting held on 16 November 2020 and the Extraordinary meeting held on 30 November 2020 as a correct record.

5. PLANNING

- (1) To note applications received by CWAC since the last meeting of the Parish Council

20/04187/FUL	Encirc Glass Ltd Ash Road Elton Chester CH2 4LF - Erection of an Effluent Treatment Plant
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- (2) To note decisions made by CWAC since the last meeting of the Parish Council

20/01064/FUL	Hatton House Ince Lane Elton Chester CH2 4LU - Single storey extension (under a glass roof) – Approved
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- (3) To note appeals made to CWAC since the last meeting of the Parish Council

None	
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- (4) To note appeals made to the Planning Inspectorate

None	
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- (5) To note decisions made by the Planning Inspectorate

None	
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- (6) To note matters before the Planning Committee

None	
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6. CHAIR REPORT

To receive the Chair's Report since the last meeting.

7. POLICE REPORT

To receive the Police Report for Elton since the last meeting of the Parish Council from either the PCSO or Margaret Lockhart who is the Police Liaison.

8. COUNCILLORS' REPORTS

To receive updates since the last Parish Council meeting from each of the working groups:

- (1) **ECO WORKING GROUP**

- (2) **FINANCE**

- (3) **CHILDREN'S PLAY AREA**

- (4) DOG PARK
- (5) PARISH FIELD
- (6) JUBILEE FIELD COMMITTEE
- (7) LEGAL & POLICIES
- (8) PUBLIC TRANSPORT
- (9) COMMUNITY EVENTS
- (10) FUNDRAISING
- (11) ELTON & HELSBY GP SURGERY
- (12) ALLOTMENTS
- (13) ELTON COMMUNITY CENTRE

9. FINANCE

- (1) To note/approve payments made in November 2020

Date	For	Amount
09.11.20	Countrywide Ground Maintenance (Grass cutting 01.10.20 to 31.10.20)	£647.72
13.11.20	Staff Salaries	£1312.48
13.11.20	Pauline O'Reilly (Foodbank)	£35.46
13.11.20	Nick Brooks Recycling (Skip for Allotments)	£225.32
13.11.20	Clerk's Expenses	£34.00
13.11.20	Morrall Play Services (Annual Inspection)	£54.00
24.11.20	Peninsula Busines (HR Service) – Notice period is	£131.56
30.11.20	WLCS (Video Conferencing System)	£1047.05
30.11.20	Clerk's Expenses - Purchase of Microsoft License	£79.99
	Total	£3567.58

- (2) To note income for November 2020

Date	For	Amount
06.11.20	Helsby & Elton GP Surgery (Rent)	£10.00
	Total	£10.00

- (3) To note the balance in the Bank as at 30 November 2020 is £20,995.05 of which £4451.84 is the Covid 19 Support Group funds (Foodbank).

10. CORRESPONDENCE

No correspondence has been received.

11. ELTON COMMUNITY CENTRE CONSTITUTION

Update from the Chair on the Community Centre's new CIO.

12. ELTON COMMUNITY CENTRE NEW LEASE

Update from the Chair on the new Lease for Elton Community Centre.

13. ADOPTION OF 2 X CHESHIRE WEST & CHESTER CHILDREN'S PLAY AREAS

Update from the Chair on the adoption of the 2 x CWAC children's play areas

14. POGOS WOOD/MARSH LANE GREENWAY

The Chair will give an update on progress.

15. ELTON NEWSLETTER/COLLABORATION WITH THE CHURCH'S BI-MONTHLY PUBLICATION

Update from Cllrs Garrity and Leith.

16. RESTRUCTURE OF COUNCILLOR RESPONSIBILITIES AND REPORTS

To discuss and resolve Cllr Garrity's suggestions for the restructure of Councillor responsibilities and Reports as follows:-

- Finance and Legal & Policies - Merge
- Green Spaces Group - (Children's Play Area, Dog Park, Parish Field, Jubilee Field and Allotments
- Buildings (Elton & Helsby GP Surgery and Elton Community Centre) – Merge
- Community Events and Fundraising - Merge
- Eco Working Group - Stays as is
- Public Transport - Removed
- New Group Created for Grant Applications

17. TREES ON PARISH FIELD

(1) To discuss what to do with the tree stubs remaining from the felling of the trees a quote has been received for grinding the stubs down in the sum of £1250. Alternatively, the stubs could be reduced in height and then coated in a poison to kill the roots. To resolve whether to have the stumps ground down or to wait for a quote for the reduction and poisoning.

(2) To discuss the planting of new shrubs and trees to replace the trees felled between the Parish Field and Elton Primary School.

18. JUBILEE FIELD GATE

To discuss and resolve the type of gate to install for access into the Jubilee Field. Quotes have been received for the purchase of a kissing gate at a cost of £413 including VAT there would also be the cost of installation.

19. SUITABLE WAY TO RECOGNISE AND MARK 2020

To discuss ideas for the marking of 2020.

20. MATTERS ARISING FOR THE NEXT MEETING

To note matters arising for the next meeting.

AGENDA Part 2 – Matters to be considered in the absence of the Press and Public

21. DATE AND TIME OF NEXT MEETING

The next meeting will take place on Monday 11 January 2021 at 7.00pm at Elton Community Centre.