



# ELTON PARISH COUNCIL

## COUNCIL SUMMONS

Dear Member

You are HEREBY SUMMONED to attend a Meeting of the Parish Council to be held in **ELTON COMMUNITY CENTRE** on **MONDAY 8 FEBRUARY 2021** at 7.00pm for the purpose of transacting the business set out on the agenda below.

Parish Clerk  
1 February 2021

**Members of the public and the press are welcome to attend for the “Part 1” section of the agenda.**

**Any reports in "Part 2" contain confidential information and only Councillors and the Parish Clerk can be present.**

If you have any general enquiries about the meeting, please contact Tracey Bellis, Clerk to the Parish Council at [parishclerk@eltonparishcouncil.co.uk](mailto:parishclerk@eltonparishcouncil.co.uk)

Members of the public wishing to address the Council should note that they must advise the Clerk before 10am on the day prior to the meeting both of their wish to participate in the public forum and their topic. If residents fail to inform the Clerk prior to the meeting, permission to speak at the meeting will be at the discretion of the Council. All participants are restricted to a maximum of 3 minutes. If the public wish to ask the Council questions, please note that the Council may not be able to answer the question if the Council has not considered or resolved the question on an agenda item at a prior meeting. Should this be the case, the Council will advise correspondence with the Clerk to request the item be discussed at a future parish council meeting. If the question is considered outside the remit of Elton Parish Council, residents will be referred to Cheshire West & Chester Council.

### **AGENDA Part 1**

People present

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
- 3. PUBLIC SPEAKING TIME**
- 4. MINUTES**

To confirm the minutes of the meetings held on:

- (1) 11 January 2021 are a correct record; and
- (2) 28 January 2021 are a correct record.

**5. PLANNING**

- (1) To note applications received by CWAC since the last meeting of the Parish Council.

None	
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- (2) To note decisions made by CWAC since the last meeting of the Parish Council

19/03963/S73	Variation of conditions 2 and 4 and Removal of conditions 3 and 7 of 14/03785/S73 (Appeal Ref APP/A0665/C/15/3129147) to allow for the increase of pitches on site from 2 to 6 consisting of 1 caravan per pitch of which no more than 3 shall be static mobile homes Location: Woodlands Place Old Hall Lane Elton Chester CH2 4NY – Approved.
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- (3) To note appeals made to CWAC since the last meeting of the Parish Council

None	
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- (4) To note appeals made to the Planning Inspectorate

None	
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- (5) To note decisions made by the Planning Inspectorate

None	
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- (6) To note matters before the Planning Committee

None	
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**6. CHAIR REPORT**

To receive the Chair’s Report since the last meeting.

**7. POLICE REPORT**

To receive the Police Report for Elton since the last meeting of the Parish Council from either the PCSO or Margaret Lockhart who is the Police Liaison.

**8. COUNCILLORS’ REPORTS**

To receive updates since the last Parish Council meeting from each of the working groups:

- (1) **ECO WORKING GROUP**
- (2) **FINANCE**
- (3) **CHILDREN'S PLAY AREA**
- (4) **DOG PARK**
- (5) **PARISH FIELD**
- (6) **JUBILEE FIELD COMMITTEE**
- (7) **LEGAL & POLICIES**
- (8) **PUBLIC TRANSPORT**
- (9) **COMMUNITY EVENTS**
- (10) **FUNDRAISING**
- (11) **ELTON & HELSBY GP SURGERY**
- (12) **ALLOTMENTS**
- (13) **ELTON COMMUNITY CENTRE**

**9. FINANCE**

- (1) To note/approve payments made in January 2021

<b>Date</b>	<b>For</b>	<b>Amount</b>
04.01.21	Northwich Town Council – Christmas Lights	£1676.40
04.01.21	Clerk's Expenses	£43.12
06.01.21	Elton Community Events Committee (Balance of £4,000 loan agreed in the Minutes 09.03.20)	£2000.00
12.01.21	Changing Lives Together (From Foodbank Fund)	£250.00
12.01.21	Mrs P O'Reilly (Foodbank Fund)	£85.21
13.01.21	One Garden (Storage Shed)	£444.99
15.01.21	HMRC	£271.65
15.01.21	Staff Salaries	£1464.39
20.01.21	Pursglove & Brown (Payroll)	£72.00
20.01.21	Clerk's Expenses	£124.43
22.01.21	Peninsula Business (Notice period is.....)	£131.56
	<b>Total</b>	<b>£</b>

- (2) To note income for January 2021

<b>Date</b>	<b>For</b>	<b>Amount</b>
	<b>Total</b>	<b>£0</b>

- (3) To note the amount in the Bank on 31 January 2021 is £10,153.52 of which £ is the Covid 19 Support Group funds (Foodbank), which will be transferred once approval has been received from all benefactors.

**10. CORRESPONDENCE**

- (1) To note an email received from a resident living on Old Hall Lane regarding his concerns relating to speeding along the stretch of road running past his property and small silver gas cannisters found near his property. The Clerk forwarded the email to Margaret Lockhart, Police Liaison Officer. To note that the Clerk advised the concerned resident that she had advised Margaret Lockhart of his concerns and that any future reports regarding gas canisters or litter should be reported to Streetscene at Cheshire West & Chester Council. The resident was also advised that Margaret Lockhart holds Police surgeries at the shopping precinct every Wednesday.
- (2) To note an email received from a resident of Pinewood Close relating to her concerns of unauthorised works. The Clerk has forwarded the residents email to the Planning Department at Cheshire West and Chester Council and has advised the resident to contact Planning directly if she has any further concerns.

**11. ELTON COMMUNITY CENTRE CONSTITUTION**

Update from the Chair.

**12. ELTON COMMUNITY CENTRE NEW LEASE**

Update from the Chair.

**13. JUBILEE FIELD GATE**

Update from the Chair who agreed at the meeting held on 13 January 2021 to get a quote from Andy Eardley for fitting the new kissing gate and also for the fixing of the post on the existing large gate. The Chair also agreed to fix a date for the next meeting of the Jubilee Field Committee.

**14. ADOPTION OF 2 X CHESHIRE WEST & CHESTER CHILDREN'S PLAY AREAS**

Update from the Chair on the adoption of the 2 x CWAC children's play areas.

**15. POGOS WOOD/MARSH LANE GREENWAY**

The Chair will give an update on progress.

**16. ELTON NEWSLETTER/COLLABORATION WITH THE CHURCH'S BI-MONTHLY PUBLICATION**

Update from Cllrs Garrity and Leith.

**17. MATTERS ARISING FOR THE NEXT MEETING**

To note matters arising for the next meeting.

**AGENDA Part 2 – Matters to be considered in the absence of the Press and Public**

**18. DATE AND TIME OF NEXT MEETING**

The next meeting will take place on Monday 8 March 2021 at 7.00pm at Elton Community Centre.