



COUNCIL SUMMONS

Dear Member

You are HEREBY SUMMONED to attend a Meeting of the Parish Council to be held in **ELTON COMMUNITY CENTRE** on **MONDAY 17 JANUARY 2022** at 7.00pm for the purpose of transacting the business set out on the agenda below.

10 January 2022

Members of the public and the press are welcome to attend for the “Part 1” section of the agenda.

Any reports in "Part 2" contain confidential information and only Councillors and the Parish Clerk can be present.

If you have any general enquiries about the meeting, please contact Tracey Bellis, Clerk to the Parish Council at parishclerk@eltonparishcouncil.co.uk

Members of the public wishing to address the Council should note that they must advise the Clerk before 10am on the day prior to the meeting both of their wish to participate in the public forum and their topic. If residents fail to inform the Clerk prior to the meeting, permission to speak at the meeting will be at the discretion of the Council. All participants are restricted to a maximum of 3 minutes. If the public wish to ask the Council questions, please note that the Council may not be able to answer the question if the Council has not considered or resolved the question on an agenda item at a prior meeting. Should this be the case, the Council will advise correspondence with the Clerk to request the item be discussed at a future parish council meeting. If the question is considered outside the remit of Elton Parish Council, residents will be referred to Cheshire West & Chester Council.

AGENDA Part 1

People present

1. APOLOGIES FOR ABSENCE

To receive apologies from Councillors who are not in attendance.

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Councillors.

3. VISITING MEMBERS SPEAKING TIME

To hear from visiting members.

4. PUBLIC SPEAKING TIME

To hear from members of the public about any issues they wish to raise.

5. ACTIONS

To confirm the minutes as a true record of the meetings held on 13 December 2021 as a true record.

6. PLANNING

- (1) To note applications received by CWAC since the last meeting of the Parish Council.

None	
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- (2) To note decisions made by CWAC since the last meeting of the Parish Council

None	
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- (3) To note appeals made to CWAC since the last meeting of the Parish Council

None	
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- (4) To note appeals made to the Planning Inspectorate

None	
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- (5) To note decisions made by the Planning Inspectorate

None	
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- (6) To note matters before the Planning Committee

None	
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7. CHAIR REPORT

To receive the Chair's Report since the last meeting.

8. POLICE REPORT

To receive the Police Report for Elton since the last meeting of the Parish Council from either the PCSO or Cllr Lockhart who is the Police Liaison.

9. COUNCILLORS' REPORTS

To receive updates since the last Parish Council meeting from each of the working groups:

- (1) ECO WORKING GROUP
- (2) FINANCE
- (3) CHILDREN'S PLAY AREA
- (4) DOG PARK
- (5) PARISH FIELD
- (6) JUBILEE FIELD COMMITTEE
- (7) LEGAL & POLICIES
- (8) PUBLIC TRANSPORT
- (9) COMMUNITY EVENTS
- (10) FUNDRAISING
- (11) ELTON & HELSBY GP SURGERY
- (12) ALLOTMENTS
- (13) ELTON COMMUNITY CENTRE

10. FINANCE

- (1) To note/approve payments made in December 2021

Date	For	Amount
07.12.21	Sutcliffe Play Ltd – Play Area Repairs/Maintenance	£161.70
07.12.21	WLCS (PC Laptop, CCTV)	£1,665.50
07.12.21	HMRC (Nov 2021)	£231.36
13.12.21	Parish Clerk Expenses	£34.00
13.12.21	Consumables	£11.20
13.12.21	Northwich Town Council	£2,970.00
15.12.21	Staff Salaries	£1,517.88
15.12.21	HMRC (Dec 2021)	£231.36
22.12.21	Peninsular Business HR – Chair to advise of notice period to end Contract	£131.56
31.12.21	Bank Service Charge (quarterly)	£18.00
	Total	£6,741.20

- (2) To note income for December 2021

Date	For	Amount
14.12.21	Marshes Community Benefit Fund (Dog park fencing)	£7,568.00
	Total	£7,568.00

- (3) To note the amount in the Bank on 31 December 2021 is £30,376.52

11. CORRESPONDENCE

- (1) None received.

12. ELTON COMMUNITY CENTRE CONSTITUTION

Update from the Chair.

13. ELTON COMMUNITY CENTRE NEW LEASE

Update from the Chair.

14. ADOPTION OF CHESHIRE WEST & CHESTER CHILDREN'S PLAY AREA AT SORBUS CLOSE

To receive an update from the Chair.

15. POGOS WOOD/MARSH LANE GREENWAY

The Chair will give an update on progress.

16. ELTON NEWSLETTER/COLLABORATION WITH THE CHURCH'S PUBLICATION

Update from Cllrs Garrity and Leith.

17. PRECEPT 2022-2023

The Finance Working Group met on Monday 10 January 2022 to discuss the Precept. They recommend that the Precept be increased by 4.7% to £47,000, mainly due to the increase in minimum wage coming in this year and the expected increases in contracted work due to inflationary pressures. To resolve whether or not to follow the recommendations of the Finance Working Group.

18. ELTON COMMUNITY CENTRE

The Community Centre have had a defibrillator donated to them. They have requested a £500 donation so that they can purchase a waterproof housing to enable it to be mounted on a wall outside and as such become accessible outside Community Centre opening times. To resolve if the Parish Council will grant the £500 donation.

19. QUEENS PLATINUM JUBILEE 2022

Deferred from the last meeting. To discuss Parish Council ideas for marking the Queens Platinum Jubilee, Thursday 2 June 2022 to Sunday 5 June 2022.

20. JUBILEE FIELD BENCHES

These matters were deferred from the meeting on 13 December 2021:-

- (1) Cllr Canham has obtained prices of different types of benches that could be bought for the Jubilee Field and has sent around suggestions to all Councillors in December 2021. To resolve which benches to buy.
- (2) To consider and resolve whether the Parish Council wish to purchase and install 1 or 2 benches on the Jubilee Field.

21. STANDING ORDERS

The Standing Orders have now been amended. To resolve to agree the amendments made to them.

22. MATTERS ARISING FOR THE NEXT MEETING

To note matters arising for the next meeting.

AGENDA Part 2 – Matters to be considered in the absence of the Press and Public

23. STAFF COSTS

To discuss a review of staff costs.

24. DATE AND TIME OF NEXT MEETING

The next meeting will take place on Monday 7 February 2022 at 7.00pm at Elton Community Centre.