



THE FIRST MEETING OF THE JUBILEE FIELD COMMITTEE

To be held on Monday 25 November 2019

At Elton Community Centre, School Lane, Elton

At 7pm

AGENDA

People present

1. APOLOGIES FOR ABSENCE

To receive apologies. Committee members please note that if you are unable to attend this meeting you should please inform the Clerk by 10am on 25 November 2019.

2. APPOINTMENT OF MEMBERS

To appoint Committee Members, including members of the public. It should be noted that (with a few exceptions) members of the public who are Committee Members cannot vote.

3. APPOINTMENT OF CHAIR

To appoint a Chair of the Jubilee Field Committee.

4. DECLARATIONS OF INTEREST

To receive declarations of interest from Committee Members

5. PUBLIC SPEAKING TIME

All participants are restricted to a maximum of three minutes.

6. MINUTES

As this is the first meeting of the Jubilee Field Committee there are no previous minutes to approve.

7. UPDATE ON RECENT WORK CARRIED OUT

To receive an update on the recent works.

8. SCHEDULE OF MEETINGS FOR THE NEXT 12 MONTHS

To agree the schedule of meetings for the next 12 months. It is suggested that meetings would be best held each month on the 3rd Monday of the month (excluding August) due to availability of the Community Centre. This would

also enable the Chair to inform the Parish Clerk of items the Committee would like to be included on the Agenda for the monthly Parish Council meetings.

9. FUTURE PLANNED WORKS

To discuss the next stage of works on the Jubilee Field and begin to formulate a schedule of works for presenting at the next meeting of the Parish Council to be held on 9 December 2019.

10. BUDGET

- (1) To discuss and decide if the Committee wishes to ask the Parish Council for a budget which can be spent without the necessity to return to the Parish Council for permission.
- (2) To discuss and agree what a small budget would be used for.
- (3) To discuss and agree how much the Jubilee Field Committee should request as a budget from the Parish Council.

11. APOLOGIES FOR FUTURE MEETINGS

Could members please note that apologies for future meetings of the Jubilee Field Committee should be given to the Chair before 10am on the day of the meeting.

12. DATE AND TIME OF NEXT MEETING

To be discussed and agreed.