

Bank reconciliation – pro forma

Name of smaller authority: Elton Parish Council

County area (local councils and parish meetings only): Cheshire West & Chester

Financial year ending 31 March 2019

Prepared by **Tracey Bellis - Parish Clerk and Responsible Finance Officer** (Name and role)

Date 4 July 2019

| | | |
|--|------------|------------------|
| Balance per bank statements as at 31 March 2019: | £34,221.00 | £ |
| | <hr/> | 34,221.00 |
| Petty cash float (if applicable) | N/A | |
| Less: any un-presented cheques at 31 March 2019 | N/A | |
| | <hr/> | |
| Add: any un-banked cash at 31 March 2019 | N/A | |
| | <hr/> | <hr/> |
| Net balances as at 31 March 2019 (Box 8) | | <u>34,221.00</u> |

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

| | |
|--|------------------|
| Opening Balance 1 April 2018 (Prior year Box 8) | 35,166.00 |
| Add: Receipts in the year | (53,904.00) |
| Less: Payments in the year | 54,849.00 |
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| Closing balance per cash book [receipts and payments book] as at 31 March 2019 (must equal net balances above – Box 8) | <u>34,221.00</u> |