



Minutes of the Annual Meeting of the Parish Council held on 13 May 2019 at 7.00pm in Elton Community Centre.

PRESENT: Cllrs Maureen Wilson, Martin Dickinson, Pauline O'Reilly, Margaret Lockhart, Steve Serna, Nigel Goodliffe, Stephen Garrity, Andy Canham, Lynne Williams and Ward Councillor Heatley.

Councillor Wilson in the Chair

19.70 ELECTION OF CHAIR

Cllrs Wilson and Serna were proposed and seconded for the post of Chair. A ballot was held and Cllr Serna was duly elected Chair for 2019/20. The Chair thanked Cllr Wilson for her sterling efforts during her time as Chair.

Councillor Serna in the Chair

19.71 APPOINTMENT OF VICE-CHAIRMAN

Cllr Lockhart was proposed and seconded for the post of Vice Chair. A ballot was held and Cllr Lockhart was duly appointed Vice Chair for 2019/20.

19.72 APOLOGIES FOR ABSENCE

Cllr Reading and Ward Cllr Margaret Parker.

19.73 DECLARATIONS OF INTEREST

There were no declarations of interest.

19.74 PUBLIC SPEAKING

Sarah Gorst wished to bring to the Council's attention that it had recently come to light about a parcel of land belonging to Essar (previously known as Shell) which had been donated to Ince and Elton Parish Councils in the 1990's. Mrs Gorst said that the land was off Kinsey Lane, Ince. Following her communications with Essar they had agreed to look at the legalities of ownership. Essar have advised that there may be a grant available to Ince and Elton to clear and make use of this land for community benefit. Cllr Dickinson said that the Woodland Trust may be able to help manage the trees located on the land. Another suggestion was for a community orchard. The scouts would possibly be able to use the land also. Ward Councillor Heatley said that he thought the Mersey Project may be able to help and he would pass details onto Mrs Gorst.

19.75 MINUTES

Minutes of the Parish Council meeting 8 April 2019 – Cllr Lockhart wished it to be minuted that approval had been sought for the Police to use the Parish Field for their football event and that Cllr Crispin had given consent. Motion to approve the minutes of 8 April 2019 made by Cllr O'Reilly and seconded by Cllr Lockhart.

Minutes of the Extraordinary Meeting of the Parish Council on 25 April 2019 – motion to approve by Cllr Goodliffe and seconded by Cllr O'Reilly. Noted that Encirc should be invited to future meetings. Cllr Canham thanked the Clerk for her excellent letter to the Planning Department at Cheshire West & Chester Council.

19.76 FINANCE

(1) To note/approve payments made in April 2019

Date	For	Amount
02.04.19	Came & Company Insurance	£882.05
15.04.19	Northwich Town Council – Play Area Inspection	£88.20
15.04.19	Staff Salaries	£1,104.56
15.04.19	Clerk Expenses	£100.00
15.04.19	HMRC	£166.20
23.04.19	A J Eardley	£1,400.00
25.04.19	Peninsula Business	£131.56
Total	April 2019	£3,872.57

Discussion regarding the monthly fee to Peninsula Business. The question was raised about how much the Community Centre contributed towards the fees. Cllr Wilson said it was £40 per month. It was agreed the Clerk would send a bill to the Community Centre.

- (2) Income April 2019 - £35,601.00 Receipt of Precept from Cheshire West & Chester Council.
- (3) Balance in Bank as at 30 April 2019 £65,949.25. The Chair advised Councillors to bare in mind that this amount included the grants received from local industries for the installation of the new inclusive play equipment in the children's play area which was costing £20,000.

19.77 ANNUAL GOVERNANCE STATEMENT

Deferred pending completion of the accounts and internal audit.

19.78 ACCOUNTING STATEMENTS

Deferred pending completion of the accounts and internal audit.

19.79 PLANNING

(1) **Applications** received by CWAC since the last meeting of the Parish Council

19/01242/FUL	Clidine 29 Ince Lane, Elton CH2 4QB – Demolition of existing conservatory and erection of single storey extensions to front and rear.
19/01280/FUL	67 Brackendale, Elton CH2 4PQ – Single storey extensions to rear/side and front.

(2) Decisions made by CWAC since the last meeting of the Parish Council

19/00106/S73	Orchard Park Caravan Park, Elton – Removal of Condition 1 of Permission 03/00034/S73 - Refused
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(3) Appeals made to CWAC since the last meeting of the Parish Council

None	
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(4) Appeals made to the Planning Inspectorate since the last meeting of the Parish Council

None	
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19.80 REPRESENTATION OF OUTSIDE BODIES

To appoint Councillors to represent the Parish Council on the following bodies:

- Protos Community Forum – Cllrs Dickinson, Wilson and O'Reilly
- Frodsham Wind Farm LLC – The Clerk to make enquiries if this is still running.
- Elton Community Centre – Cllrs Wilson, Williams and Garrity
- Encirc Glass – Cllrs Lockhart, Wilson, O'Reilly and Canham
- Essar – Cllrs Wilson and Canham
- C F Fertilisers – Cllrs Lockhart and Reading
- Thornton Science Park – Cllrs Wilson, O'Reilly and Canham
- Elton Allotments – Cllrs O'Reilly and Reading
- Elton Primary School – Cllrs Goodliffe, Williams and Canham
- Elton Scouts – Cllrs Garrity and Reading
- Local Churches - Cllrs Goodliffe and Garrity
- Helsby and Elton Medical Centre – Cllrs Wilson and Williams
- Local Shops – Cllrs Garrity, Lockhart and O'Reilly
- Police Liaison – Cllr Lockhart
- Parish Council Monthly Surgeries – All Councillors – Agreed that a minimum of 2 Councillors would attend these surgeries which were to be held on a Saturday the week prior to the Parish Council meeting.

19.81 RESPONSIBILITY FOR AREAS OF WORK

To allocate responsibility for the following areas of work:

- Finance – Cllrs Wilson, Canham, Lockhart, O'Reilly and Dickinson
- Planning – Cllrs Lockhart, Dickinson, Canham and O'Reilly
- Website/Social Media/Newsletter – Cllrs Garrity, Goodliffe and Reading
- Jubilee Field – Cllrs Dickinson, O'Reilly and Lockhart
- Children's Play Area – Cllrs Garrity, O'Reilly, Dickinson, Reading and Serna
- Dog Park – Cllr Lockhart
- Legal and Policies – Cllrs Garrity, Dickinson and Serna
- Fundraising – Cllrs Serna, Dickinson and Garrity
- Eco Group – Cllrs Dickinson, Goodliffe, Canham and O'Reilly
- Community Events – Cllrs Canham, O'Reilly, Lockhart and Goodliffe
- Public Transport – Cllrs Canham, Garrity and Dickinson

The Chair requested that there be at least 1 meeting of all the above committees prior to the next Parish Council meeting.

The Chair also requested that the Committee for the Children's Play Area have a site meeting with the contractors who were installing the new inclusive play equipment. The Clerk was asked to arrange the site meeting with the Contractor week commencing 20 May 2019.

19.82 POLICE REPORT

Cllr Lockhart gave apologies on behalf of the PCSO's and gave the Police Report on their behalf for Elton and surrounding areas as follows:-

Cllr Lockhart advised that she had emailed the Police Inspect regarding the reported incidents of youths cycling dangerously on Ince Lane, mainly around the shops. Reports of the youths hanging onto the back of vans and buses. Police will be looking at CCTV from the shops and surrounding areas to determine the identity of these youths.

19.83 WARD COUNCILLOR HEATLEY

Cllr Heatley advised that he would be sitting down with the localities officers in relation to transport. There is a new train service which will run from Ellesmere Port to Manchester. Cllr Heatley requested that residents be advised of the new service through the Parish Council website and Facebook and encourage use of this new service.

19.84 OTHER MATTERS

The Chair requested that on future Agenda there be a section for Councillors to propose matters arising for the next meeting.

19.85 DATE AND TIME OF THE NEXT MEETING

Monday 10 June 2019 at 7.00pm in the Elton Community Centre. The Chair closed the meeting at 8.50pm.