



Dear Councillor

You are HEREBY SUMMONED to attend meeting of the Parish Council to be held on **Friday 10 July 2026** at **6.30pm**, at Elton Community Centre for the purpose of transacting the business set out on the agenda below.

*Lara Jacob*

3 July 2026

**Members of the public and the press are welcome to attend. Please be aware that the council may take a vote to exclude the press and public if any items to be discussed contain information about an individual's personal circumstances or about a commercial contract or legal advice.**

If you have any enquiries about the meeting, please contact Lara Jacob, the Clerk to the Parish Council at: [parishclerk@eltonparishcouncil.co.uk](mailto:parishclerk@eltonparishcouncil.co.uk)  
tel: 07871 614665

## AGENDA

### 1. Apologies

To receive apologies for absence.

### 2. Register of Interests and Declarations of Interest

*Councillors are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interest which they have in any item of business on the agenda no later than when the item is reached. Declarations are a personal matter for each councillor to decide and the decision to declare, or not, is the responsibility of the councillor.*

### 3. Items for discussion in closed session

To consider if any items on the agenda, because of the nature of the information which might be disclosed, should be discussed with the exclusion of the press and public. Items should be identified no later than when the item is reached and a proposal should be moved for a full council decision on exclusion. Reasons for exclusion will be recorded in the minutes.

### 4. Public Participation

4.1 PCSO Report

4.2 Members of the Public

4.3 CWaC Ward Councillors Report

4.4 Elton Allotments

4.5 Presentation by Matthew Bridgeman from Evero

*Located within Protos, the Ince Bio Power plant has recently submitted a planning application to retrofit carbon capture technology. This presentation will be a very short overview of the project and provide an opportunity to ask about the proposal and the*

*benefits it could bring to the local community.*

#### 4.6 Presentation by Protos

Protos are intending to submit planning applications as follows:

Application 1: Proposed automated warehouse (Use Class B2/B8) including despatch building, service yard, oversized pallet storage area and an automated link between the proposed warehouse and existing facility.

Application 2: New logistics yard, marshalling area and dispatch building, welcome centre building, and security gatehouse.

### 5. Minutes

**To agree** that the minutes of the Meeting held on 8 June 2026 are a true record and on resolution be signed by the Chair (**enclosed**).

### 6. Councillor Vacancy

**To consider** any applications received for the councillor vacancy using the Co-Option procedure (**enclosed**)

### 7. Planning

7.1 Applications received for comment:

#### **26/01591/FUL**

Protos Ince Biomass Power Plant Marsh Lane Ince CH2 4NR

Proposal: Erection and operation of a Carbon Capture Plant to serve the Ince Bio Power facility.

7.2 Applications decided by Cheshire West and Chester Council:

None notified.

### 8. Finance

8.1 **To note** that a cheque for £12.52 was received from Scottish Power and a debit of £2.17 was received from the Gas Network, both wayleave payments. To note that £9.62 was received in interest from the Instant Savings account. To note any other receipts of money.

8.2 **To note** the payments made since the last meeting, details appended (invoice pack **enclosed**).

8.3 **To resolve** the payments to be made following the meeting, details appended (invoice pack **enclosed**)

8.4 **To note** the following:

Bank Reconciliation:	Carry Forward	31/05/26	79, 228.88
	<b>Add:</b> Income		24.31
	<b>Less:</b> Expenditure (June 26)		3000.53
	Closing Balance	Current 30/06/26	16,243.04
	Closing Balance	Savings 30/06/26	<u>60,009.62</u>
	Total		<u>76,252.66</u>

A councillor who is not a signatory to the bank account to verify these figures by signature on the statements presented (**cashbook bank reconciliation and bank statements enclosed**)

8.5 **To receive** the Budget Monitoring document up to end June 2026. (**enclosed**)

8.6 **To consider** the information on savings accounts.

8.7 **To confirm** whether the payment of £500 to the Community centre to replace flooring was a grant or a loan.

8.8 **To agree** that payments of salaries and contractor costs associated with normal contract obligations will be paid during August and reported to the September meeting. **To agree** that any other payments deemed urgent will be agreed by the Cllrs. Canham and O'Reilly and reported to the September meeting.

## 9. Parish Council Land and Assets

9.1 **To note** that the contractor was approached but declined to provide a quotation against the new specification for one off tree works. **To consider** the quotation for tree works previously received. (enclosed)

9.2 **To receive** an update on the Jubilee Field.

### 9.3 Play Areas:

9.3.1 Inspections - **To receive** an update on councillors' monthly play inspections for the Parish Field Play area, Sorbus Close Toddler area and the outdoor gym and consider any recommendations.

9.3.2 **To consider** the information contained in the inspection report carried out by Sovereign which was intended for the outdoor gym but included information on the equipment on the parish field play area (enclosed).

9.3.3 **To consider** the quotation for recommended repairs as a result of the inspection above (enclosed)

9.3.4 **To consider** the quotation for the replacement of the gate and swing chains received (enclosed).

### 9.3.5 Sorbus Close Toddler Equipment Project

**To note** that the three pieces of new equipment were installed on 26 June 2026 and that the wet pour work was carried out afterwards.

9.3.6 **To consider** the costs associated with replacing wire fencing behind the outdoor gym area.

9.3.7 **To consider** the quotation received for the signage from the outdoor gym to the station (enclosed).

9.3.7 **To receive** any other updates on the parish's play areas.

### 9.4 Other land areas

#### 9.4.1 **Dog Park**

**To note** an update on the two spring closures on the pedestrian gates to the Dog Park.

9.4.2 **To receive** an update on the memorial to Cllr. Margaret Lockhart to be placed in the Dog Parks.

9.6 **To receive** any other updates on matters relating to parish council assets (information only).

## 10. Other land areas within Elton

10.1 **To note** any updates on the Public Right of Way Development Order for Pogos Wood.

10.2 **To receive** an update from the Telephone Box Working Group.

## 11. Events

12.1 **To receive** any reports and consider any recommendations on any planned events.

## 12. Newsletter

**To consider** the draft summer newsletter.

## 13. CWaC Consultation

To consider a response to the following consultation on polling stations:

**14. Reports from councillors**

**To receive and consider actions** from any reports from councillors:

13.1 Any reports from Working Groups/Outside Bodies/Portfolio Holders

13.2 Any other reports on activities by councillors.

**15. Future Agenda Items**

**To note** any matters for consideration at the next meeting.

**16. Matters to be discussed in the absence of the press and public**

*Public Bodies (Admission to Meetings) Act 1960 s.2*

*A body may, by resolution, exclude the public from a meeting whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for some other special reasons stated in the resolution and arising from the nature of that business of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.*

**17. Date and Time of next meeting**

**To agree** the next meeting as Friday 11 September 2026 at 7pm and the following meeting as Friday 9 October 2026 at 7pm.

## Payment Schedule

	<b>PAYMENTS MADE IN JUNE</b>				
15.06.2026	Staff Salaries	June 2026	1677.19	0.00	1677.19
	L Jacob	Reimburse O365 Subscription for April, May June 2026	25.47	0.00	25.47
	Clays Gardening Services	Maintenance May 2026	950.00	0.00	950.00
	Clays Gardening Services	Additional grounds works	45.00	0.00	45.00
	AJG Community Schemes	Additional Insurance premium for fencing and outdoor gym	145.87	0.00	145.87
	Elton Community Centre	Donation towards Summer Play Scheme	150.00	0.00	150.00
30.06.2026	Unity Trust	Monthly Bank Charges	7.00	0.00	7.00
		<b>TOTAL</b>	<b>3000.53</b>	<b>0.00</b>	<b>3000.53</b>
	<b>PAYMENTS TO BE AUTHORISED</b>				
	Staff Salaries	June 2026			
	L Jacob	Reimburse O365 Subscription for July 2026	8.49	0.00	8.49
	Clays Gardening Services	Maintenance June 2026	950.00	0.00	950.00
	AJE Landscaping	Repairs to Community Centre Pathway	820.00	164.00	984.00
	DJH Wirral and Chester Ltd	Quarterly Payroll	90.75	18.15	108.90
31.07.2026	Unity Trust	Monthly Bank Charges	7.00	0.00	7.00