

Annual Meeting of the Council to be held in **ELTON COMMUNITY CENTRE, SCHOOL LANE, ELTON** on **MONDAY 14 MAY 2018** at **7.00pm** for the purpose of transacting the business set out on the agenda below:

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**Members of the public and the press are welcome to attend for the "Part 1" section of the agenda. Any reports in "Part 2" contain confidential information and only Councillors and the Parish Clerk can be present.**

If you have any general enquiries about the meeting please contact Melanie Ayre, Clerk to the Parish Council (Phone: 07775 274777 - Email: [eltonparishclerk@gmail.com](mailto:eltonparishclerk@gmail.com))

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#### **AGENDA**

- 1. ELECTION OF CHAIRMAN**
- 2. APPOINTMENT OF VICE-CHAIRMAN**
- 3. APOLOGIES FOR ABSENCE**
- 4. DECLARATIONS OF INTEREST**
- 5. MINUTES:** 9<sup>th</sup> April 2018 – copy enclosed
- 6. CREATION OF A SUB GROUP FOR INTERNET**
- 7. FINANCE**
  - 7.1 Payments, Receipts and Balance**
  - 7.2 Approval to use of BACS payments:** The Legislative Reform (Payments by Parish Councils, Community Councils and Charter Trustees) Order 2014 provided the opportunity for Parish Councils to make payments by BACS transfer provided such payments were authorised by the Parish Council. A resolution to continue to make payments by BACS is required annually and the Council is recommended to approve such a resolution for 2018-19.
- 8. ANNUAL GOVERNANCE STATEMENT:** Copy enclosed
- 9. ACCOUNTING STATEMENTS:** Copy enclosed
- 10. PROPOSAL TO MERGE ANNUAL MEETING WITH THE GENERAL MEETING FROM MAY 2019**
- 11. PLANNING**
  - 11.1 Applications Received** for consideration and comment: NONE
  - 11.2 Decisions** since the last meeting of the Parish Council:
    - 18/01010/FUL Single storey side extension (garage) at 25 Coppice Green Elton Chester Cheshire CH2 4RH – APPROVED
    - 17/05298/LBC Two storey side extension to dwelling at Laurel Farm Ince Lane Elton Chester Cheshire CH2 4LU – REFUSED
    - 17/05299/FUL Two storey side extension at Laurel Farm Ince Lane Elton Chester Cheshire CH2 4LU – REFUSED
- 12. OPEN FORUM**
- 13. HIGHWAYS AND PUBLIC RIGHTS OF WAY**
- 14. REPRESENTATION ON OUTSIDE BODIES**

To appoint Councillors to represent the Parish Council on the following organisations:

  - 14.1 Protos Community Forum
  - 14.2 Frodsham Wind Farm Local Liaison Committee
  - 14.3 Elton Community Centre
  - 14.4 Encirc
  - 14.5 Essar
  - 14.6 CF Fertilisers
  - 14.7 Thornton Science Park
  - 14.8 Elton Allotments
- 15. RESPONSIBILITY FOR AREAS OF WORK**

To agree areas of responsibility for the year 2018-19:

  - 15.1 Finance Working Group
  - 15.2 Planning Working Group
  - 15.3 Police Liaison
  - 15.4 Website / Social Media / Newsletter
  - 15.5 Liaison with Doctors' Surgery
  - 15.6 Parish Council / Police Surgeries
  - 15.7 Play Area / Parish Field / Jubilee Field
  - 15.8 Shops
  - 15.9 Any other organisations
- 16. UPDATE REPORTS FROM MEMBERS**
  - 16.1 Protos
  - 16.2 Frodsham Wind Farm
  - 16.3 Elton Community Centre
  - 16.4 Encirc / Essar / CF Fertilisers
  - 16.5 Thornton Science Park
  - 16.6 Allotments
  - 16.7 Police / Parish Council and Police Surgeries
  - 16.8 Website / Social Media / Newsletter
  - 16.9 Play Area / Parish Field / Jubilee Field
  - 16.10 Shops
- 17. ISSUES RAISED BY COUNCILLORS FOR INFORMATION OR FUTURE ACTION**
- 18. DATE OF NEXT MEETING**

Monday 11<sup>th</sup> June 2018 at 7.00pm at Elton Community Centre