



Minutes of the of Elton Community Centre Annual General held on Wednesday 5 February 2020 at 7.00pm in Elton Community Centre.

**PRESENT:** Cllrs Steve Serna (Chair), Margaret Lockhart, Pauline O'Reilly, Stephen Garrity, Andy Canham, Christine Leith and Maureen Wilson.

**ALSO PRESENT:** 14 members of the public.

## **1 ELECTION OF TRUSTEES**

6 members of the public made their interests know in becoming Trustees; these were Colin Holmes, Christine Leith, Stephen Garrity, Vicki Serna, Sarah Gorst and Nigel Goodliffe. All 6 were duly appointed.

The Chair, Steve Serna, and the Parish Council duly stepped down and handed the meeting over to the new Trustees. The Clerk handed over all relevant documentation, cheques and cash she had to the new Committee.

## **2. ELECTION OF CHAIR**

Stephen Garrity put himself forward as Chair. The newly appointed Trustees were all in favour and agreed unanimously to appoint him as Chair.

## **3. APPOINTMENT OF VICE CHAIR/SECRETARY AND TREASURER**

Vicki Serna put herself forward as Vice Chair. The newly appointed Trustees were all in favour and agreed unanimously to appoint her as Vice Chair.

Christine Leith put herself forward a Treasurer. The newly appointed Trustees were all in favour and agreed unanimously to appoint her as Treasurer.

## **4. DATE AND TIME OF NEXT MEETING**

To be agreed by the Committee and advised to residents.

**The Chair closed the meeting at 7.08pm**

(1)

(2)

## **20.37 MINUTES**

- (i) The minutes of the meeting on 13 January 2020 were approved.
- (ii) The minutes of the Extraordinary meeting held on 21 January 2020 were approved.
- (iii) The minutes of the Extraordinary meeting held on 27 January 2020 were approved.

## 20.38 PLANNING

(1) **Applications** received by CWAC since the last meeting of the Parish Council

None	
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(2) **Decisions** made by CWAC since the last meeting of the Parish Council - **Noted**

18/04948/S73	Encirc Glass Ltd Ash Road Elton Chester CH2 4LF - Variation of condition 4 (HCV movements) of planning permission 17/01820/S73 to remove requirement to reduce movements over time – <b>Noted</b>
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(3) **Appeals** made to CWAC since the last meeting of the Parish Council

None	
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(4) **Appeals** made to the Planning Inspectorate since the last meeting of the Parish Council

None	
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(5) **Decisions** made by the Planning Inspectorate since the last meeting of the Parish Council

None	
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(6) Matters before the Planning Committee

None	
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## 20.39 CHAIR REPORT

The Chair

## 20.40 POLICE REPORT

Cllr Lockhart advised

## **20.41 COUNCILLORS' REPORTS**

To receive updates since the last Parish Council meeting from each of the working groups as follows:-

### **(1) ECO WORKING GROUP**

Cllr Canham advised that the Eco Working Group had not met since the last Parish Council meeting.

Cllr Canham advised that the Local Authority were organising a Climate Change Emergency meeting which was to take place next week. Ward Cllr Heatley advised that this would take place at Wyvern House in Winsford and members of the public could attend if they wished.

### **(2) FINANCE WORKING GROUP**

### **(3) CHILDREN'S PLAY AREA**

### **(4) DOG PARK**

Cllr Lockhart advised she had closed the dog park for health and safety reasons due to potholes near the gate and some dog owners not picking up dog foul. She is keeping an eye on the condition of the dog park and the potholes had now been backfilled. However, due to the muddy condition of the dog park it remained closed. It was hoped that the dog park would be open again soon. The Chair advised that the Parish Council would look at re-seeding the dog park in the spring.

### **(5) PARISH FIELD**

The Chair advised that he was still waiting for the quote regarding the pollarding/removal of the trees on the Parish Field. Cllr Canham advised that he would chase this up. The Chair stated that due to the size and costs of these works it may be necessary to carry out the urgent works first and that the less urgent work could be scheduled over the next few years. The Chair also stated that some of the work could possibly be incorporated into the plans for the Active Elton Masterplan.

Cllr Canham advised that he had liaised with Elton Primary School and they had no issues with the trees abutting the school car park being felled. However, the school would wish to retain a barrier between the school car park/playground and the Parish Field.

### **(6) JUBILEE FIELD COMMITTEE**

The Jubilee Field Committee adjourned their last meeting as due to illness Members had been unable to attend. Therefore, matters were deferred to the next meeting which would take place on 17 February 2020.

### **(7) LEGAL & POLICIES**

Nothing to report.

**(8) PUBLIC TRANSPORT**

Nothing to report.

**(9) COMMUNITY EVENTS**

Cllr Leith updated

**(10) FUNDRAISING**

Nothing to report.

**(11) ELTON & HELSBY GP PRACTICE**

Cllr Wilson advised there was nothing to report. The Chair asked Cllr Wilson to liaise with the GP Practice in relation to the recent tree survey which had taken place before Christmas. This had raised concerns in relation to a tree very close to the GP Surgery which the tree surgeon considered dangerous. The Chair requested Cllr Wilson liaise with the GP Practice and ask them if they wished to have the tree removed themselves or if they wished the Parish Council to have this done as part of the works in and around the Parish Field and then the GP Practice would make a contribution towards costs. Cllr Wilson advised that she would speak to the Practice Manager.

**(12) ALLOTMENTS**

The next meeting of the Elton Allotment Association will take place on 3 February 2020.

At the last Parish Council meeting Elton Allotment Association raised concerns regarding a house opposite the allotments which had left rubble nearby the allotments. Elton Allotment Association understood that the Parish Clerk would write to the household concerned and they wanted to know if this had been done. The Clerk advised that as she had not received the address of the household concerned from the Allotment Association she had been unable to do this but if they provided the address to her then she would indeed write to the resident concerning this matter.

**20.42 FINANCE**

**(1) To note/approve payments made in January 2020 – Noted**

Date	For	Amount
		£
		£
		£
		£
		£

		£
		£
		£
		£
		£
		£
	<b>Total</b>	<b>£</b>

(2) To note income for January 2020

<b>Date</b>	<b>For</b>	<b>Amount</b>
.19	Encirc (donation towards Christmas Lights)	£500.00
	<b>Total</b>	<b>£500.00</b>

(3) To note the balance in the Bank as at 31 January £

#### **20.43 VILLAGE PLANTERS**

Discussion regarding the 10 Village planters; who will plant and maintain them. To resolve whether to instruct Northwich Town Council to refill the planters in the spring (£595 plus VAT) or to make alternative arrangements. Elton Allotment Association stated they would present a quote to the Parish Council before the next meeting on 10 February in relation to planting twice yearly and maintaining the planters throughout the year. Sarah Gorst requested that consideration be given to the colour of the plants for 2020 in relation to the VE Day celebrations (red, white and blue flowers). It was therefore proposed by Cllr Garrity and seconded by Cllr Lockhart and resolved unanimously that the Parish Council will give consideration to Elton Allotment Association planting and maintaining all 10 village planters, subject to their quotation.

#### **20.44 JUBILEE FIELD COMMITTEE**

Following the meeting of the Jubilee Field Committee (the Committee) on 25 November 2019, the Committee have requested an interim budge of £500. Discussion around what the money would be used for and clarification given by Cllr Lockhart that it would only be used if absolutely necessary and to save calling an Extraordinary Parish Council meeting. It was therefore proposed by Cllr Garrity and seconded by Cllr Lockhart. A vote of 5 in favour and 1 against – therefore it was resolved to grant an interim budget.

#### **20.45 DOG PARK WASTE BIN/COLLECTION**

There was extensive discussion regarding installation of a new dog foul bin/multi use bin or moving the dog foul bin on Meadow View closer to the dog park. It was eventually agreed that this matter could not be resolved at this meeting and that Cllr Garrity would seek a quote from a private waste disposal service and Cllr Lockhart would speak further to Sarah Dobbins at CWAC regarding what she considered “excessive charges”. Cllr Lockhart advised that she had originally been quoted £76 per annum and was shocked to discover that this had now transformed into a £780 per annum charge. The Chair thanked Ward Cllr Heatley for his support in offering to use a portion of his Member’s Budget to purchase a new bin but as a decision could not be concluded at tonight’s meeting the Parish Council would have to decline his financial support. This matter would

be deferred to the next Parish Council meeting scheduled for 10 February 2020.

#### **20.46 ELTON COMMUNITY CENTRE PROPOSED NEW CONSTITUTION**

The Chair advised that the Parish Council Solicitors were still awaiting to hear from the Community Centre's solicitors in relation to the suggested amendments to their proposed new Constitution.

#### **20.47 PARISH FIELD – ACTIVE ELTON PLANS**

The Chair advised that the layout on the Masterplan was not set in stone and would be open to discussion if the Parish Council decided to move forward with the Project.

- (i) It was proposed by Cllr Lockhart that the Parish Council should move forward with the Active Elton Project, this was seconded by Cllr Garrity. A unanimous vote was made to move forward with the Project.
- (ii) As the Parish Council have now resolved to move forward with the Project:
  - a. It was proposed by Cllr Canham and seconded by Cllr Garrity to invite John Seiler from Total Environment to meet with the Parish Council in relation to the Project. A vote of 4 in favour and 1 against, it was therefore resolved to invite John Seiler to meet with the Parish Council.
  - b. Ward Cllr Heatley explained where the Section 106 money had come from and what it could be used for. The Chair stated that if the Parish Council managed to secure the Section 106 money towards the Project then it would be a very good start to obtaining grants. It was proposed by Cllr Canham and seconded by Cllr Lockhart that the Parish Council should make an application to CWAC in relation to using the Section 106 money in the sum of approximately £46,000 towards the Active Elton Project.
  - c. It was proposed by Cllr Canham and seconded by Cllr Garrity that an Active Elton Working Group be formed. It was resolved unanimously that a working group be formed.

#### **20.48 CORRESPONDENCE**

- (i) Cllr Garrity proposed that the Parish Council should grant 1<sup>st</sup> Ince & Elton Scouts a donation of £400 towards their Bonfire Night firework display they hosted for the Village. This proposal was seconded by Cllr Canham and a vote of 4 in favour and 1 against was made. It was therefore resolved that the Parish Council would grant the Scouts £400 towards their firework display they put on for residents.
- (ii) Cllr Canham will liaise with the Clerk to Thornton Le Moors Parish Council in relation to the cycle path improvements along the A5117 to Cheshire Oaks.

Cllr Wilson left the meeting.

- (iii) a. Cllr Garrity proposed to grant Elton Community Events Committee £450 to cover the costs of a Samba Band to attend Elton Fete 2020 on 6 June 2020. This was seconded by Cllr Lockhart. Cllr Canham

advised that he would be abstaining from the vote because he knew a member of the band. A vote in favour to grant the sum of £450 to Elton Community Events Committee was unanimous and it was therefore resolved to make the grant.

- b. It was discussed and agreed that the Parish Council would give due consideration to the power supply to the Parish Field as part of the Active Elton Project, which could also benefit any future events held on the Parish Field, although this would in all likelihood not be in time for the Fete this year.
- (iv) It was discussed and agreed that the Parish Council would give due consideration to lighting for the Parish Field as part of the Active Elton Project, which could also benefit any future events held on the Parish Field, although this would in all likelihood not be in time for the Fete this year.
- (v) Cllr Garrity raised his concerns regarding the Liverpool John Lennon Airport (LJLA) Airspace Transition. Cllr Garrity advised that although there didn't seem to be any proposals at the moment, it seemed to be that an awful lot of money was being expended if there were no future plans to increase flights or add an additional runway. Cllr Garrity stated he didn't want the Parish Council to be caught on the back foot and thought that advice should be sought in relation to this matter. The Clerk advised that Hale Parish Council were involved with LJLA in relation to future airspace and it may be mutually beneficial to both Parish Councils if they were to join forces. The Clerk said she would contact Hale Parish Council to see if they would be open to a joint collaboration.

#### **20.49 ADOPTION OF THE 2 CHESHIRE WEST & CHESTER CHILDREN'S PLAY AREAS**

The Chair had not received an update from CWAC. Ward Cllr Heatley advised he would chase this matter up.

Andy Gorst advised that the play area at Redwood Drive was in a very bad state of disrepair and he had concerns regarding the Parish Council's adoption due to the possible implication of costs and liability to the Parish Council. Ward Cllr Heatley reassured that CWAC had agreed to invest in the 2 children's play areas before the Parish Council adopted them.

#### **20.50 POGOS WOOD AREAS**

It was proposed by Cllr Garrity and seconded by Cllr Canham to instruct the Parish Councillor's solicitors to proceed with a first registration of Pogo's Wood. Ward Cllr Heatley confirmed that CWAC had agreed to invest in clearing the area once the Parish Council had adopted it. A vote was taken and all present were in favour. It was therefore resolved to instruct the solicitors accordingly.

#### **20.51 SIGNAGE**

It was proposed by the Chair and seconded by Cllr Canham that a resolution be made in relation to the wording on the sub-plates of the 2 new "Welcome to Elton" signs be "Please drive carefully through our Village". A vote was taken

with all in favour.

Cllr Lockhart asked for questions regarding why the wording on the signage had not been brought before the Parish Council previously be put on the Agenda for February's meeting.

**20.52 DEFIBRILLATOR**

Cllr Lockhart advised that the newly installed defibrillator was up and running. Training for 20 residents would be taking place on 28 January 2020 and the training was fully booked. Cllr Lockhart hoped to secure a further training date in the near future for those who were unable to gain a place on the initial training session.

Cllr Lockhart expressed her disappointment that following a request from the Clerk in relation to guardianship of the defibrillator, nobody had responded. Cllr Lockhart and O'Reilly will be the guardians; Cllr Lockhart being the main guardian and Cllr O'Reilly was the back-up.

**20.53 FOLLOW UP ON THE ENCIRC GLASS PLANNING APPLICATION 18/04948/S73**

The Chair advised that there was currently no update regarding this matter.

**20.54 NEWSLETTER**

Cllrs Leith and Garrity will liaise with Nicola Brown from the Church in relation to a collaboration with their bi-monthly publication.

**20.55 MATTERS ARISING FOR THE NEXT MEETING**

**The Chair requested that members of the public leave before the commencement of Part 2**

**AGENDA PART 2 – MATTERS TO BE CONSIDERED IN THE ABSENCE OF THE PRESS AND THE PUBLIC**

**20.56 RECOMMENDATION FROM THE STANDARDS COMPLAINTS PANEL HEARING**

The Chair stated that as neither party were present, this matter be deferred to the next meeting.

**20.57 CODE OF CONDUCT COMPLAINT**

The Chair stated that as neither party were present, this matter be deferred to the next meeting.

**20.58 DATE AND TIME OF THE NEXT MEETING**

Monday March 2020 at 7.00pm in the Elton Community Centre. The Chair closed the meeting at pm.