



Minutes of the Parish Council meeting held on 13 December 2021 at 7.00pm in Elton Community Centre.

**PRESENT:** Cllrs Steve Serna (Chair), Andy Canham (Vice Chair), Christine Leith, Pauline O'Reilly, Margaret Lockhart, Martin Dickinson.

Also present :

**21.228 APOLOGIES FOR ABSENCE**

Tracey Bellis (Clerk), Cllrs Garrity, Williams and Wilson.

**21.229 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**21.230 VISITING MEMBERS' SPEAKING TIME**

Dawn Taylor from Cheshire West & Chester Council Traveller Liaison Team.

(1) Community Tensions

No issues are being officially reported to the police or PCSOs therefore it is difficult to deal with issues. Incident at the school was reported but no incident has been recorded.

Loose dogs have been discussed with authorities and the traveller camp.

(2) Planning

Woodland Place – Land extended without planning has been built on. If no one is claiming the land then it is not enforceable, no one has come forward to claim the land. A structure is now in place, possibly wooden. Planning permission has not been received.

Little Meadow – Enforcement has run out and another visit is due. The site has not complied with any of the conditions on the site. Permission for 2 permanent families and 6 transient pitches. Position is now that CWAC can challenge this site in Court and possibly have it closed.

The Stables – Changed hands due to deaths and no named person on site due to persons passing away. Needs to be resolved with the new owners. Rob Charnley from Planning Department at CWAC and Dawn to visit.

(3) Schools

High level of registrations demonstrate the high levels of Traveller Community in the Village. Evidence can be used for planning and enforcement.

Concerns that the school is struggling and is stretched. Dawn recommended to speak with Children’s Services. Cllr Canham concerned that support is very weak. Member of the public raised concerns over people choosing to send children outside of the Village to avoid the large numbers of traveller children. Cllr Canham will raise also with Ward Cllr Heatley.

Update on issues will be given by Dawn on 8 January 2022.

**21.231 PUBLIC SPEAKING TIME**

Allotments – Received £4,500 from Marshes Community Benefit Fund to clear a site and plant an orchard and woodland area. Open days will take place for collecting fruit from the orchard. Events to be organised to involve the Community. Another complaint from a resident who was angry but this has been resolved.

**21.232 MINUTES**

It was proposed by Cllr Canham and seconded by Cllr Lockhart to approve the minutes of the meeting held on 15 November 2021 as a true record. This was resolved unanimously.

**21.233 PLANNING**

(1) To note applications received by CWAC since the last meeting of the Parish Council.

|              |   |
|--------------|---|
| 21/04309/FUL | 66 Holm Drive Elton Chester CH2 4RR – Single store extension to side and rear of property – <b>Comments before 2 December 2021 – Noted and no objections.</b> |
|--------------|---|

(2) To note decisions made by CWAC since the last meeting of the Parish Council

|              |  |
|--------------|--|
| 21/00149/FUL | Encirc Glass Ltd Ash Road Elton Chester CH2 4LF – Installation of one portable cabin – Approved – <b>Noted</b> |
| 20/03987/FUL | 4 Mulberry Close Elton Chester CH2 4RN – Single storey side extension – Approved - <b>Noted</b>                |

(3) To note appeals made to CWAC since the last meeting of the Parish Council

|      |  |
|------|--|
| None |  |
|------|--|

(4) To note appeals made to the Planning Inspectorate since the last meeting of the Parish Council

|      |  |
|------|--|
| None |  |
|------|--|

- (5) To note decisions made to the Planning Inspectorate since the last meeting of the Parish Council

|      |  |
|------|--|
| None |  |
|------|--|

- (6) To note matters before the Planning Committee at CWAC since the last meeting of the Parish Council

|      |  |
|------|--|
| None |  |
|------|--|

**21.234 CHAIR REPORT**

The Chair stated that a great job had been done on the Christmas Lights Switch On Event – it was well attended.

**21.235 POLICE REPORT**

Cllr Lockhart read out the Police Report since the last meeting of the Parish Council and gave apologies for PCSO Davies. Cllr Lockhart stated that fly tipping is the worst issue at the moment.

| Date | Offence | Details |
|------|---------|---------|
|      |         |         |

**21.236 COUNCILLORS' REPORTS**

To receive updates since the last Parish Council meeting from each of the working groups:

**(1) ECO WORKING GROUP**

Nothing to report.

**(2) FINANCE**

Nothing to report.

**(3) CHILDREN'S PLAY AREA**

No updated timetable for the Sorbus play area yet from CWAC.

**(4) DOG PARK**

Cllr Lockhart has been awarded a grant for the dog park secure fencing. Discussion by Councillors regarding any potential changes before the work goes ahead.

**(5) PARISH FIELD**

Nothing to report.

**(6) JUBILEE FIELD COMMITTEE**

A meeting was held – Cllr Lockhart has purchased the trees ready to plant. Volunteers to arrange to plant them the weekend of the 18<sup>th</sup> December.

**(7) LEGAL & POLICIES**

Nothing to report.

**(8) PUBLIC TRANSPORT**

Nothing to report.

**(9) COMMUNITY EVENTS**

Successful switch on event. There is £80 to be returned to the Parish Council from the unused selection boxes sale.

**(10) FUNDRAISING**

Nothing to report.

**(11) ELTON & HELSBY GP SURGERY**

Nothing to report.

**(12) ALLOTMENTS**

£500 donation needs to be paid to Elton Gardener's Association.

**(13) ELTON COMMUNITY CENTRE**

All busy and doing well. CIO still in process with the solicitors.

**21.237 FINANCE**

- (1) To note/approve payments made in November 2021 – Proposed by Cllr Canham and seconded by Cllr Leith to approved the finance – Approved unanimously.

| <b>Date</b> | <b>For</b>   | <b>Amount</b> |
|-------------|--|---------------|
| 01.11.21    | Hammer & Tong  | £4.05         |
| 10.11.21    | Pauline Laxton (reimbursement for purchase of selection boxes) | £400.50       |
| 10.11.21    | Cestrian Signs (Jubilee Field signs)                           | £38.40        |
| 10.11.21    | ThenMedia (PC Website)   | £554.40       |
| 10.11.21    | Countrywide (grass cutting in October)                         | £726.59       |
| 10.11.21    | Clerk's Expenses   | £34.00        |
| 16.11.21    | Staff Salaries   | £1393.14      |

|          |   |                 |
|----------|---|-----------------|
| 22.11.21 | Peninsular Business HR – Chair to advise of notice period to end Contract | £131.56         |
|          | <b>Total</b>  | <b>£3282.64</b> |

(2) To note income for November 2021 - **Noted**

| Date | For          | Amount    |
|------|--------------|-----------|
|      |              |           |
|      | <b>Total</b> | <b>£0</b> |

(3) To note the amount in the Bank on 30 November 2021 is £29,781.08 – **Noted**

**21.238 CORRESPONDENCE**

(1) The email request from a local resident to carry out metal detecting on Parish Council land – No, due to no land being appropriate or digging.

**21.239 ELTON COMMUNITY CENTRE CONSTITUTION**

Update from the Chair – The Community Centre’s solicitors are to go ahead with the new name of CIO if does not hear shortly.

**21.240 ELTON COMMUNITY CENTRE NEW LEASE**

Update from the Chair – No update from solicitor.

**21.241 ADOPTION OF CHESHIRE WEST & CHESTER CHILDREN’S PLAY AREAS**

Update from the Chair – No update from solicitor.

**21.242 ADOPTION OF CHESHIRE WEST & CHESTER CHILDREN’S PLAY AREA**

No update from CWAC.

**21.243 POGOS WOOD/MARSH LANE GREENWAY**

The Chair advised no update on progress.

**21.244 ELTON NEWSLETTER / COLLABORATION WITH THE CHURCH’S PUBLICATION**

List handed to Councillors for suggested groups for them to comment and add to. To have first addition available in February if possible.

**21.245 QUEENS PLATINUM JUBILEE 2022**

Thursday 2 June 2022 to Sunday 5 June 2022 – Agreed to start discussing in January 2022.

**21.246 FINANCE DOCUMENTS**

To discuss if soft and hard copies of the finance documents are to be available to all councillors at least 1 week before the meeting (EXCEL) – no comments noted.

**21.247 PARISH COUNCIL WEBSITE**

Access to the Parish Council website was discussed. Nigel Goodliffe to continue and support from an additional person, possibly a young person.

**21.248 REMEBRANCE GARDEN**

Discussed the possibility of having the remembrance garden on the Village Green. Cllrs Leith and O'Reilly not in favour, needs careful consideration to prevent antisocial behaviour.

**21.249 JUBILEE FIELD BENCHES**

(1) Cllr Canham has obtained prices of different types of benches that could be bought for the Jubilee Field and has sent around suggestions to all Councillors - deferred to next meeting.

(2) To consider and resolve whether the Parish Council wish to purchase and install 1 or 2 benches on the Jubilee Field – deferred to next meeting.

**21.250 MATTERS ARISING FOR THE NEXT MEETING**

To note matters arising for the next meeting:-

- Dogs have been returned to the house around Parklands – matter of concern – Cllr Lockhart to look into.

**AGENDA Part 2 – Matters to be considered in the absence of the Press and Public**

**21.251 DATE AND TIME OF NEXT MEETING**

The next meeting will take place on Monday 10 January 2022 at 7.00pm at Elton Community Centre.

The Chair closed the meeting at 8.27pm.