

# Elton Parish Council

**Minutes of the meeting of the Parish Council** held on Monday 14 November 2016 at Elton Community Centre

**Present:** Councillors Tony Mills (in the Chair), Ruth Ackroyd, Ryan Cash, Martin Dickinson, Margaret Lockhart and Maureen Wilson.

**In Attendance:** Pauline English (Parish Clerk) and one member of the public.

## 16.126 APOLOGIES FOR ABSENCE

Apologies were received from Councillors Neil Hughes and Ian Miller.

## 16.127 DECLARATIONS OF INTEREST

None

## 16.128 OPEN FORUM

The Parish Council welcomed the new PCSO Sue Frears. She would be covering the same areas as the previous PCSO and hoped to attend meetings of the Parish Council when she was on duty. She would also continue to attend the Police surgeries on Wednesday mornings as often as possible. The Parish Council explained that the main issue for Elton was speed management, especially on Ince Lane and Ash Road. Cheshire West and Chester Council (CWaC) were currently looking at speed management options.

## 16.129 MINUTES

The Minutes of the Meeting held on 10 October 2016 were confirmed as a correct record.

## 16.130 DISQUALIFICATION AND VACANCIES FOR PARISH COUNCILLORS

In accordance with Section 85 of the Local Government Act 1972, Councillor Claire Thornton had been disqualified from office as she had not attended a meeting of the Parish Council for six consecutive months. The Chairman explained that Councillor Lockhart's resignation at the last meeting had been because of a misunderstanding and that she wished to be considered for co-option to one of the vacant seats. This was agreed. Given the circumstances it was not considered necessary for either an acceptance of office or a Declaration of Interest form to be completed. Two vacancies remained to be filled.

## 16.131 PLANNING

(1) **Applications Received** for consideration and comment (documents can be accessed on Cheshire West and Chester's website):

16/04824/FUL	One dwelling on land at Orchard Cottage, Ince Orchards, Elton, Chester Consultation expiry date 24 November 2016
16/04498/FUL	Single storey front extension at 51 Parkland Drive, Elton, Chester, Cheshire CH2 4PG – no comments to be made
16/04225/FUL	The installation of 12 storage tanks and an associated pumping mechanism at Encirc Glass Ltd, Ash Road, Elton, Chester CH24LF Consultation expiry date 17 November 2016

(2) **Decisions** since the last meeting of the Parish Council:

16/04315/FUL	Side and rear extensions at Roughshoot, Station Road, Elton, Chester, Cheshire, CH2 4NJ - APPROVED
16/03777/FUL	First floor extension to side at 1 Firbank, Elton, Chester, Cheshire, CH2 4LY - APPROVED
16/01006/FUL	Change of use of the bakery and sandwich shop (A1) to A5 in the evening for a hot food takeaway at 5 Elton Shopping Precinct, Ince Lane, Elton, Chester, Cheshire CH2 4QB - APPROVED
16/03516/FUL	32 standby generators with ancillary structures including a DNO metering station, transformer compound, switchroom, store room and oil storage tanks on land off Ash Road, Elton, Chester - APPROVED

(3) **Decisions Awaited:**

16/03295/FUL	Four one bed apartments within a two storey building on Land adjacent to 24 Whitefields, Elton, Chester, Cheshire
16/04231/FUL	Single storey front / side extension at 1 The Cross, Ince Lane, Elton, Chester, Cheshire CH2 4NA

- (4) **Town and Country Planning Act 1990 - Appeals by Mr Patrick Doran relating to the property and associated land at Little Meadow Green, Shotwick-Frodsham Road, Thornton Le Moors, Chester, Cheshire** – The appeals were dismissed but with an extension of time from six months to twelve months for the enforcement of appeal B.

### 16.132 HIGHWAYS AND PUBLIC RIGHTS OF WAY

**Traffic Calming – School Lane and Parkland Drive:** Councillor Stephen Smith had asked whether the Parish Council would support and be prepared to contribute towards the cost of any of the options set out in the email from Andy Raynor, Cheshire West and Chester Council (CWaC) Highway Engineer dated. The locations had been selected based on evidence collected via the Speedwatch campaign. Councillor Smith would contribute from his member budget and it was suggested that a joint application be submitted to one of the Community Benefit Funds to meet the shortfall. The Parish Council was unable to make a commitment until more information was available on the intentions about Parkland Drive. In the Parish Council's opinion Ince Lane was considered much more in need of traffic/speed reduction measures than Parkland Drive. It was noted that Ince Lane from the traffic lights off the A5117 to the start of Ash Road was to be made 40mph.

### 16.133 UPDATE REPORTS FROM MEMBERS

- (1) **Community Centre:** Councillor Wilson reported that she had attended the last meeting of the Community Centre and had been asked to take the minutes, which she had agreed to do. The Chairman of the Community Centre would inform the Charity Commission of the changes to the management of the charity. The last day for Elton Library in the Community Centre was 17 November, after which the service would transfer to the mobile library. Two of the cabinets were being offered to the church but no decision had yet been made about the future of the other cabinets. A new pricing structure was being drawn up and the next meeting on 14 December would look at options for grants.
- (2) **Play Area:** There had been some vandalism which had resulted in damage to the Parish Council's sign on the gate.
- (3) **Parish Field:** CWaC had appointed a new S106 officer. The Parish Council needed to understand the process for making applications to the S106 fund and the amount that would be available to Elton for development of facilities on the Parish field. These included the upgrading of the basketball court to a multi-use pitch, a BMX track, an adult keep fit area and a Nordic walking area around the perimeter.
- (4) **Jubilee Field:** Andy Eardley would clear the site for the dog walking area at a cost of £1,690. Options for a dog training area which could raise some income for the Parish Council would be explored. Quotations were needed to flatten the rest of the site. Councillor Mills would pursue this. Once the site was cleared it would be ready for whatever plans the Woodland Trust had made for it.
- (5) **Shops:** The planters had now been installed.
- (6) **Encirc / Essar / CF Fertilisers:** The proposed liaison meeting with Encirc had been postponed yet again. There were still no dates for meetings with Essar and CF Fertilisers.
- (7) **Protos:** The kerbs had been lowered on the roundabout at the top of Pool Lane which would allow HGVs to drive over them. Patching had been done on the railway bridge. The Community Benefit Fund year end was December after which it would move into its second year of receiving bids from Elton and Ince only.

- (8) **Frodsham Wind Farm:** A meeting of the Liaison Group had been called at very short notice and had been held without representation from the Parish Councils. The Community Benefit Fund Panel had been established by Peel Holdings from members of the business community with no representation from local councils, which was not a popular decision. The Fund would start with around £120,000.
- (9) **Thornton Science Park:** A meeting had been arranged for week beginning 21 November with Paul Vernon, Managing Director of the Science Park. Councillors Mills and Wilson would attend.
- (10) **Allotments:** It was noted that the current Treasurer would continue for a further year. Some succession planning would be necessary to ensure a safe handover. Councillor Hughes was asked to get a quotation for the grass cutting for next year for inclusion in the Parish Council's budget.
- (11) **Website / Social Media / Newsletter:** The Newsletter had been completed too late for the Bonfire to be advertised this year. Ideally it should be produced quarterly and Councillor Cash would set deadlines based on this.

#### 16.134 CORRESPONDENCE

- (1) **Christmas Lighting:** It was confirmed that CWaC would not be asked to install any Christmas lighting in Elton village.
- (2) **Community Governance Review of the Unparished Areas:** CWaC were about to commence a Community Governance Review of the unparished areas of Chester and Ellesmere Port. The unparished areas of Chester were mainly in the city and did not touch Elton. However, the unparished areas of Ellesmere Port bordered Elton and CWaC had asked the Parish Council for comments on the proposals. Further details would be available for the next meeting.
- (3) **Cheshire Fire Authority:** The Fire Authority had signed off the draft Integrated Risk Management Plan (IRMP) for the financial year 2017/18. The consultation process, would now run until 3 January 2017. The draft annual plan set out how Cheshire Fire Authority proposed to deliver the most efficient and effective service, while continuing to face reductions in the level of funding it received. The latest draft plan set out a series of new proposals which, if agreed, would be implemented over the next four years up to 2020. The draft plan provided further detail on the collaboration between Cheshire Fire Authority and Cheshire's Police and Crime Commissioner, which would create several shared support functions and reduce costs by moving them to a joint headquarters site at the current Cheshire Constabulary headquarters. The plan also set out how the Authority would respond to and address the themes set out in the Government's Fire Reform Programme. The Plan was noted. No comments to be made.

#### 16.135 FINANCE

- (1) **Payments:** The following payments were noted/approved:

Method	To whom paid	Amount
BACS	Igoe – Monthly website hosting fee – November	6.99
BACS	Igoe – uploading to website	30.00
BACS	Staffing costs – November	940.73
BACS	Kestrel Images – Print Newsletter	130.00
BACS	PIANDMS – Playground Inspection	48.00
BACS	Parish Clerk – expenses October	57.70
BACS	AJE -	755.00
BACS	Dee Valley Water – Allotment Water ½ year	54.91
BACS	Parish Clerk – expenses November	34.26
BACS	Grant to Church for Youth Club	1,000.00
Chq79	A Mills – Poppy Wreath	25.00

- (2) **Receipts:** There were no receipts
- (3) **Balance:** The balance in the bank at 14 November 2016 was £50,677.36.

**16.136 ISSUES RAISED BY COUNCILLORS FOR INFORMATION OR FUTURE ACTION**

- (1) **Christmas Lights – Ince Lane:** These had been purchased by Councillor Graham Heatley and were currently stored by CWaC. They were not the property of the Parish Council and it was assumed that they would pass to Councillor Ste Smith
- (2) **Christmas Tree –** It was proposed to purchase a Christmas Tree to go on the grass verge between the two car parking areas at the shops. Councillor Mills had spoken to David Miller (Benmill) who was happy with this arrangement. Solar lights would be purchased to avoid the need for an electrical connection.

**16.137 DATE OF NEXT MEETING**

Monday 12 December 2016 at 7.00pm at Elton Community Centre